

# **SOUTH SANTA ROSA UTILITY SYSTEM**

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## **BOARD MEETING AGENDA**

**Gulf Breeze City Hall**

**December 13, 2010**

**Monday.....7:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
  - a. REVISED - Regular Meeting, April 12, 2010
  - b. Regular Meeting, June 14, 2010
  - c. Regular Meeting August 12, 2010
  - d. Regular Meeting October 11, 2010 (Info only, no quorum)
4. REPORTS:
  - a. Financial Report
  - b. Operations Report
  - c. Engineering & Permitting
5. OLD BUSINESS
6. NEW BUSINESS:
7. PUBLIC FORUM
8. SETTING OF NEXT MEETING . . . February 14, 2011
9. ADJOURNMENT

If any person decides to appeal any decisions made with respect to any matter considered at this meeting, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the SSRUS Board upon receiving recognition from the Chair.

SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
OCTOBER 11, 2010  
7:00 P.M.

**1. CALL TO ORDER:**

The 97<sup>th</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m., at Gulf Breeze City Hall by Co Chair Thomas Naile.

**2. ROLL CALL:**

The following board members were present at the meeting: Otto Prochaska, Thomas Naile, Todd Johnson, and Terry Mills. As there was not a quorum, Mr. Naile stated to the Board that they could still listen to the reports but would not be able to vote on any issues at this meeting.

**3. APPROVAL OF MINUTES:**

The minutes for April 12<sup>th</sup>, June 14<sup>th</sup> and August 12<sup>th</sup> will be placed on the December agenda, as there was not a quorum.

Tom Naile requested that staff review the June and August minutes to correct typos and other issues found by staff and the Board at the meeting.

**4. REPORTS:**

**A. FINANCIAL REPORT**

Thomas Lambert gave the board the financial report for October 2009 through September 2010.

**B. OPERATIONS REPORT**

Vernon Prather stated that utility operations for August and September 2010 were normal with routine maintenance and repairs being made. Mr. Prather reported that August was a much wetter than normal with the WWTP recording 13.52 inches of rainfall. The average rainfall for August is 6.85 inches.

Mr. Prather reported that the installation of the Variable Frequency Drive (VFD) on one of the 50hp reuse pumps to provide better pressure adjustment and reduce electrical costs during periods of lower pressure operations has been completed.

**Copy of the following correspondence was provided to the board:**

- a) SSRUW WWTP Data for June 2010
- b) Water and Sewer Revenue Tables F/Y 2010, 2009,2008,2007 and 2006
- c) Water and Sewer Impact Fee Tables F/Y 2010, 2009, 2008 and 2007
- d) Construction Coordinator Report

The WWTP flow for August 2010 was 1.648 MGD, September was 1.496 MGD. The Golf Course flow for this same time was .649 MGD and .833 MGD respectively. We maintained the level in pond #1 by notification to the Golf Course or activation of the wells as required.

Sewer customer base from September 2009 to September 2010 has seen an increase of 4.7%. Customer base for sewer has increased by 8.0% since Ivan. Sewer revenue for August 2010 was  $\$241,266/5837=\$41.33$  per customer and in August 2009,  $\$207,498/5772=\$35.95$  per customer. Sewer revenue for September 2010 was  $\$223,969/5835=\$38.38$  per customer and in September 2009, Cycle billing.

Customer base for water from September 2009 to September 2010 has seen a decrease of (.1) %. Customer base for water has decreased by 4.6% since Ivan. Water revenue in August 2010 was  $\$136,088/4200=\$32.40$  per customer and in August 2009 was  $\$122,350/4191=\$29.19$  per customer. Water revenue in September 2010 was  $\$223,969/5835=\$38.38$  per customer and in September 2009 Cycle billing.

### **C. ENGINEERING AND PERMITTING**

Thomas Lambert gave the report on engineering and in-house construction projects. He also provided the FEMA Alternative Project Status Report.

### **5. OLD BUSINESS**

#### **A. Approved Budget/Rate Increase Hearing Schedule (Information Only):**

Thomas Lambert provided copies of approved budget and details for rate increase hearing in November.

Reference: Assistant Public Service Directors memo dated September 8, 2010 Recommending that the City Council authorize a public hearing on November 1, 2010 for the SSRUS and City Water & Sewer rate increases.

#### **B. SSRUS Operation Perspective:**

Thomas Lambert provided updated Perspective and asked for Board input.

### **6. NEW BUSINESS: None**

### **7. PUBLIC FORUM**

**8. SETTING OF NEXT MEETING-** December 13, 2010

As there was no other business the meeting was adjourned.

**9. ADJOURNMENT AT:** 7:45 pm

SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
AUGUST 12, 2010  
7:30 P.M.

**1. CALL TO ORDER:**

The 96<sup>th</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:30 p.m., at Gulf Breeze City Hall by Chairman Snyder.

**2. ROLL CALL:**

The following board members were present: Terry Mills, Otto Prochaska, Mayor Beverly Zimmern, Richard Fulford, and Thomas Naile.

**3. APPROVAL OF MINUTES:**

The minutes for April 12<sup>th</sup>, June 14<sup>th</sup> and August 12<sup>th</sup> will be presented at the next Board meeting.

**4. REPORTS:**

**A. FINANCIAL REPORT**

Thomas Lambert gave the board the financial report for October 2009 through July 2010.

**B. OPERATIONS REPORT**

Vernon Prather stated that utility operations for June and July 2010 were normal with routine maintenance and repairs being made. Due to dryer conditions in July, Reuse Conservation signs were posted in reuse subdivisions and operating pressure was lowered during the hottest part of the day to help conserve water. Tropical Storm Bonnie passed thru our area on July 23-24 with no impact on operations.

Mr. Prather reported that a new Variable Frequency Drive (VFD) is in the process of being installed on one of the 50hp reuse pumps to provide better pressure adjustment and reduce electrical costs during periods of lower pressure operations.

**Copy of the following correspondence was provided to the board:**

- a) SSRUW WWTP Data for June 2010
- b) Water and Sewer Revenue Tables F/Y 2010, 2009, 2008, 2007 and 2006
- c) Water and Sewer Impact Fee Tables F/Y 2010, 2009, 2008 and 2007
- d) Construction Coordinator Report

The WWTP flow for June 2010 was 1.635 MGD. The Golf Course flow for this same time was .716 MGD. We maintained the level in pond #1 by notification to the Golf Course or activation of the wells as required.

Sewer customer base from July 2009 to July 2010 has seen a small increase of .4%. Customer base for sewer has increased by 7.4% since Ivan. Sewer revenue for June 2010 was  $\$229,250/5826=\$39.35$  per customer and in June 2009,  $\$217,927/5819=\$37.45$  per customer. Sewer revenue for July 2010 was  $\$232,522/5804=\$40.06$  per customer and in July 2009,  $\$234,534/5780=\$40.57$  per customer.

Customer base for water from July 2009 to July 2010 has seen a decrease of (.2) %. Customer base for water has decreased by 4.6% since Ivan. Water revenue in June 2010 was  $\$128,894/4198=\$30.70$  per customer and in June 2009 was  $\$120,904/4171=\$28.99$  per customer. Water revenue in July 2010 was  $\$132,148/4180=\$31.61$  per customer and in July 2009  $\$136,770/4191$   $\$32.63$  per customer.

### **C. ENGINEERING AND PERMITTING**

Thomas Lambert gave the report on engineering and in-house construction projects. He also provided the FEMA Alternative Project Status Report.

## **5. OLD BUSINESS**

### **A. INTERIM TAP FEE PAYMENT POLICY-REVISION:**

Reference: Assistant Public Services Director memo dated August 5, 2010.

#### **RECOMMENDATION:**

**The SSRUS Board recommends that the City Council approve the interim tap fee payment policy for residential subdivisions as follows for a period of one (1) years: (1) 25% down payment required for FDEP Application to Construct; (2) 25% due prior to FDEP Certification of Completion; and (3) 50% due at time of building permit application. Restrictions: (1) SSRUS will not issue refunds of amounts previously paid; all credits due to developer will be applied to future payments on the lots; (2) No credits for up sizing or longer runs of force main will be counted in the first 25%, only in the remaining payments; and (3) The developer will agree to delineate the remaining tap fee due in the warranty deed for each lot purchased.**

Board member Prochaska moved for approval. Board member Zimmern seconded. The vote for approval was unanimous.

**B. TAP FEE DESIGNATION POLICY:**

Reference: Assistant Public Services Director memo dated August 4, 2010.

**RECOMMENDATION:**

**The SSRUS Board recommends that the City Council authorize the Director of Finance to dissolve the previous tap fee designated fund against the liability and establish a new policy where all tap/impact fees are established in a designated reserve, and can only be released by recommendation of the Board and approval of the City Council with the exception of being subordinate to debt covenants. An allowance for emergency situation should be made for the City Manager to authorize temporary uses of the designated funds pending approval of repayment.**

Board member Prochaska moved for approval. Board member Naile seconded. The vote for approval was unanimous.

**C. 2011 SSRUS BUDGET FOR APPROVAL**

Reference: Public Services Director memo dated August 6, 2010.

**RECOMMENDATION:**

**The SSRUS Board recommends approval to the City Council of the 2011 Budget with a 3% sewer rate increase as submitted, and select the October usage for the November billing as an effect date for the sewer rate increase. (Includes \$1 per month increase to reclaim rate.)**

There was general discussion regarding the sewer rate increase. Mr. Mike Handler, 1195 Grand Pointe, stated he thought it was the right time to increase sewer rates by 3%. It points the utility in the right direction; smaller increases instead of one large increase later. Mr. Russ Silver, 1194 Grand Pointe, ask that the Board look at tap fees again. Mr. Mike Robertson, 1468 Whisper Bay Boulevard, ask that the Board send out notices to sewer customers regarding the rate increase. The Board explained that a Public Hearing will be held regarding the increase.

Board member Naile moved to approve the sewer rate increase of 3%. Board member Mills seconded. The vote for approval was unanimous.

**6. NEW BUSINESS**

**A. TRAILER PURCHASE**

Reference: Assistant Public Service Director memo dated August 5, 2010.

**RECOMMENDATION:**

**SSRUS Board recommend to City Council the purchase of a dump trailer from CARS Pensacola for the amount of \$5,295.**

Board member Zimmern moved for approval. Board member Fulford seconded. The vote for approval was unanimous.

**B. DRIVEWAY AT GRAND POINTE LIFT STATION:**

Reference: Assistant Public Service Director memo dated August 3, 2010.

**RECOMMENDATION:**

**SSRUS Board recommend to City Council that B&W Utilities be awarded the Grand Pointe Lift Station driveway project for the amount of \$1,850.**

Board member Zimmern moved for approval. Board member Naile seconded. The vote for approval was unanimous.

**7. PUBLIC FORUM**

Mr. Mike Handler, 1195 Grand Pointe, questioned why the entire SSRUS Board is not comprised of members living in the 32563 zip code. He indicated that all the utility services covered by the Board are outside the City limits.

Mr. Russ Silver, 1194 Grand Pointe, asked why the Board does not have more members from the 32563 zip code (outside the City limits) than the 32561 zip code (inside the City limits).

Mr. Mike Robertson, 1468 Whisper Bay Boulevard, indicated that the way the Board is made up now, the buck gets passed to the utility customers outside the City limits.

**8. SETTING OF NEXT MEETING- October 11, 2010**

As there was no other business the meeting was adjourned.

**9. ADJOURNMENT AT: 8:22 pm**

SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
JUNE 14, 2010  
7:00 P.M.

**1. CALL TO ORDER:**

The 95<sup>th</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:05 p.m., at Gulf Breeze City Hall by Chairman Snyder.

**2. ROLL CALL:**

The following board members were present at the meeting: Otto Prochaska, Dick Fulford, Thomas Naile and Todd Johnson.

**3. APPROVAL OF MINUTES:**

Otto Prochaska moved to approve the minutes from the February 8<sup>th</sup> meeting. Thomas Naile seconded the motion and the minutes were approved unanimously.

Thomas Naile moved to approve the minutes from the April 12<sup>th</sup> meeting. Otto Prochaska seconded the motion and the minutes were approved unanimously.

**4. REPORTS:**

**A. FINANCIAL REPORT**

Thomas Lambert gave the board the financial report for October 2009 through May 2010.

**B. OPERATIONS REPORT**

Vernon Prather stated that utility operations for April and May 2010 were normal with routine maintenance and repairs being made. Rain fall during this time was 3.48" for April and 11.33" for May.

Mr. Prather reported that a new flow meter was installed on April 14<sup>th</sup> at the WWTP, as the old meter was unable to maintain calibration.

**Copy of the following correspondence was provided to the board:**

- a) SSRUW WWTP Data for April 2010 and May 2010
- b) Water and Sewer Revenue Tables F/Y 2010, 2009, 2008, 2007 and 2006
- c) Water and Sewer Impact Fee Tables F/Y 2010, 2009, 2008 and 2007
- d) Construction Coordinator Report

The WWTP flow for April 2010 was 1.429 MGD and May 2010 was 1.630 MGD. The Golf Course flow for this same time was .803 MGD and .695 MGD respectively. The reuse system was balanced by activation of supplemental wells and we exercised provisions of the Effluent Disposal Settle Agreement as required when the lake is at or above 7.5'.

Sewer customer base from May 2009 to May 2010 has seen a no change. Customer base for sewer has increased by 7.2% since Ivan. Sewer revenue for April 2010 was  $\$207,505/5761=\$36.02$  per customer and in April 2009,  $\$189,500/5832=\$32.49$  per customer. Sewer revenue for May 2010 was  $\$220,317/5792=\$38.04$  per customer and in May 2009,  $\$193,805/5791=\$33.47$  per customer.

Customer base for water from May 2009 to May 2010 has seen a small increase of (.2) %. Customer base for water has decreased by 4.6% since Ivan. Water revenue in April 2010 was  $\$117,987/4174=\$28.27$  per customer and in April 2009 was  $\$110,712/4171=\$26.54$  per customer. Water revenue in May 2010 was  $\$126,002/4179=\$30.15$  per customer and in May 2009  $\$113,469/4170=\$27.21$  per customer.

### **C. ENGINEERING AND PERMITTING**

Thomas Lambert gave the report on engineering and permitting.

## **5. OLD BUSINESS**

### **A. SSRUS – Historical Perspective Final Comments:**

Staff presented the Board with the final draft of the Historical Perspective.

A motion was made by Tom Naile to accept the report as written and approve the current status of the Utility as an Enterprise Fund and present it to the City Council for approval. Otto Prochaska seconded the motion and the vote for approval was unanimous.

### **B. SSRUS Operation Perspective (First Draft):**

Staff presented the Board with the first draft of the operation perspective of the SSRUS. The Board was requested to provide comments and input.

## **6. NEW BUSINESS**

### **A. Draft 2011 SSRUS Budget (presented at meeting):**

Staff recommended that the Board hold the first Budget Workshop meeting on July 15, 2010 at 7:00 p.m. Based on a consensus of the Board, the Budget Workshop was set for Thursday July 15, 2010 at 7:00pm

**7. PUBLIC FORUM**

none

**8. SETTING OF NEXT MEETING- August 9, 2010**

As there was no other business the meeting was adjourned.

**9. ADJOURNMENT AT: 8:10 p.m.**

**SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING**

*April 12, 2010*

*7:00 P.M.*

**1. CALL TO ORDER:**

The 94<sup>th</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m., at Gulf Breeze City Hall by acting Chair Thomas Naile.

**2. ROLL CALL:**

The following board members were present at the meeting: Thomas Naile, Terry Mills, Cathy Benoit and Todd Johnson. As there was not a quorum, Mr. Naile stated to the Board that they could still listen to the reports but would not be able to vote on any issues at this meeting.

**3. APPROVAL OF MINUTES:**

The approval of February's minutes will be placed on the June agenda, as there was not a quorum.

**4. REPORTS:**

**A. FINANCIAL REPORT**

Thomas Lambert gave the board the financial report for October 2009 through March 2010.

**B. OPERATIONS REPORT**

Vernon Prather stated that utility operations for February and March 2010 were normal. Rain fall during this time was 6.38" and 5.39" respectively.

Mr. Prather reported that the new blowers are performing well and are quiet due to their design. Considerable work has continued on the West Course Pump Station as we have replaced the 25hp Jockey pump and are making other repairs.

An error was observed on the WWTP flow meter as the readings were too high as compared to the Parshall Flume. The error was corrected on March 18, 2010 and lowered the measured flow by .48 mgd on average as compared to the first 18 days of March.

A Copy of the following correspondence was provided to the board:

- a) SSRUW WWTP Data for February 2010 and March 2010
- b) Water and Sewer Revenue Tables F/Y 2010, 2009,2008,2007 and 2006
- c) Water and Sewer Impact Fee Tables F/Y 2010, 2009, 2008 and 2007
- d) Construction Coordinator Report
- e) USA Today article on Water Consumption and Utility Rates

The WWTP flow for February 2010 was 1.788 MGD and March 2010 was 1.762 MGD. (These values are higher than actual due to flow meter error.) The Golf Course flow for this same time was 1.393 MGD and 1.174 MGD respectively. The reuse system was balanced by activation of supplemental wells and exercised provisions of the Effluent Disposal Settle Agreement as required when the lake is at or above 7.5'.

Sewer customer base from March 2009 to March 2010 has seen a small decrease of (.53) %. Customer base for sewer has increased by 6.6% since Ivan. Sewer revenue for February 2010 was  $\$203,579/5752=\$35.39$  per customer and in February 2009,  $\$179,769/57845=\$31.08$  per customer. Sewer revenue for March 2010 was  $\$109,447/4182=\$26.17$  per customer and in March 2009,  $\$190,198/5790=\$32.85$  per customer.

Customer base for water from March 2009 to March 2010 has seen a small decrease of (.53) %. Customer base for water has decreased by 4.8% since Ivan. Water revenue in February 2010 was  $\$119,651/4153=\$28.81$  per customer and in February 2009 was  $\$105,852/4196=\$25.23$  per customer. Water revenue in March 2010 was  $\$109,447/4182=\$26.17$  per customer and in March 2009  $\$109,406/4179=\$26.18$  per customer.

### **C. ENGINEERING AND PERMITTING**

Rick Delp with Baskerville-Donovan gave the report on engineering and permitting.

## **5. OLD BUSINESS**

**A. SSRUS – A Historical Perspective:** Staff stated that they had received the final comments on the SSRUS Historical Perspective from the Chair Dr. Snyder as well as comments from Tom Naile. Staff will take these comments and recommendations and incorporate them and send out a final version to the Board.

**6. NEW BUSINESS**

**A. SSRUS Operational Perspective:**

Thomas Lambert presented the Board with the SSRUS Operational Summary. Comments regarding the summary were as follows. Tom Naile stated he was worried about how the Board was perceived having the Mayor and One City Council member on it.

Page three (3) of the document should have FRUS spelled out so that anyone reading the Schematic knows what FRUS stands for. (Fairpoint Regional Utility System).

**7. PUBLIC FORUM**

A. Mike Handler of 1195 Grand Pointe Drive, Gulf Breeze, FL 32563 came before the Board and had the following comments:

- Requested to know who prepared our Water and Sewer Rate Index Report. (Hatch Mott McDonald Engineering).
- Mr. Handler would like to see the members of the Board consist of 2/3 from zip code 32563 and 1/3 from zip code 32561 based on customer base.
- Mr. Handler stated that the Board should have term limits not to exceed (5) five years. Keep the continuity of the Board but have limits on those serving.
- Requested that the drop box right out front of City Hall be upgraded so that people can reach the slot without having to open their car doors or get out of the car to make a payment.

B. Russ Silver of 1194 Grand Pointe Drive, Gulf Breeze, FL 32563 came before the Board and had the following comments:

- Mr. Silver would like to see money from tap fees used to pay down debt.
- Would like to see the process for which the SSRUS Board members are chosen changed.
- Would like to see an advisory board created to help guide new board members.
- Would like to see the rate in zip code 32563 and 32561 the same.

As there was no other business the meeting was adjourned.

**8. SETTING OF NEXT MEETING-** June 14, 2010

**9. ADJOURNMENT AT:** 8:11 p.m.

**SSRUS FINANCIAL SUMMARY**  
**PERIOD 2 FINANCIAL COMPARISON**  
**OCTOBER 2010 THROUGH NOVEMBER 2010**

**Dec-10**

**SSRUS FINANCIAL SUMMARY - 2 MONTH YTD (Oct 10-Nov 10)**

**WATER & SEWER BREAKDOWN**

Description	2011 Actual YTD	2011 Budget YTD		2010 Actual	
<b>WATER</b>					
<i>Revenue</i>					
Service Charges	265,289	241,331	9.9%	204,248	29.9%
Impact Fees					
Miscellaneous	3,538	35,268	-90.0%	25,318	-86.0%
Special Assessment	16,682	19,332	-13.7%	16,780	-0.6%
<b>TOTALS</b>	<b>285,509</b>	<b>295,926</b>	<b>-3.52%</b>	<b>246,346</b>	
<i>Expenses</i>					
Salaries	60,989	48,368	26.1%	38,259	59.4%
Operating	8,516	16,808	-49.3%	3,006	183.3%
Repairs & Maintenance	3,443	5,998	-42.6%	1,239	177.8%
Contractual	3,643	81,416	-95.5%	38,779	-90.6%
Utilities	3,848	8,250	-53.4%	3,652	5.4%
Debt Service		26,526	0.0%	24,667	-100.0%
Capital	-	-	0.0%	-	0.0%
Transfers		13,146	0.0%	12,246	-100.0%
<b>TOTALS</b>	<b>80,438</b>	<b>200,512</b>		<b>121,849</b>	
<b>WATER NET GAIN/(LOSS)</b>	<b>205,071</b>	<b>95,414</b>		<b>124,497</b>	
<b>SEWER</b>					
<i>Revenue</i>					
Service Charges	466,926	427,979	9.1%	332,656	40.4%
Impact Fees					
Miscellaneous	3,538	73,189	-95.2%	25,318	-86.0%
Special Assessment	-	-	0.0%	-	0.0%
<b>TOTALS</b>	<b>470,463</b>	<b>501,168</b>		<b>357,974</b>	
<i>Expenses</i>					
Salaries	150,915	147,774	2.1%	108,700	38.8%
Operating	27,446	32,788	-16.3%	8,505	222.7%
Repairs & Maintenance	18,650	27,346	-31.8%	3,756	396.5%
Contractual	16,543	26,326	-37.2%	5,751	187.7%
Utilities	57,493	50,832	13.1%	24,118	138.4%
Debt Service	1,090	179,974	-99.4%	631,469	-99.8%
Capital	5,295	-	0.0%	(972)	-645.0%
Transfers		26,292	0.0%	24,492	-100.0%
<b>TOTALS</b>	<b>277,431</b>	<b>491,332</b>		<b>805,819</b>	
<b>SEWER NET GAIN/(LOSS)</b>	<b>193,032</b>	<b>9,836</b>		<b>(447,845)</b>	

**SSRUS FINANCIAL SUMMARY - 2 MONTH YTD (Oct 10-Nov 10)**  
**OPERATIONAL AND CAPITAL SUMMARIES**

Description	2011 Actual YTD	2011 Budget YTD		2010 Actual	
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<b>OPERATIONAL SUMMARY (Includes transfers)</b>					
REVENUE	511,037	538,836	-5.2%	408,520	25.1%
WATER EXPENSE	80,438	173,986	-53.8%	97,182	-17.2%
SEWER EXPENSE	271,046	311,358	-12.9%	175,322	54.6%
EXPENSE TOTAL	<u>351,484</u>	<u>485,344</u>	-27.6%	<u>272,504</u>	29.0%
NET GAIN	159,553	53,492	198.3%	136,016	
<b>CAPITAL &amp; DEBT SERVICE SUMMARY</b>					
REVENUE	244,935	258,258	-5.2%	195,799	25.1%
WATER EXPENSE	0	26,526	-100.0%	24,667	-100.0%
SEWER EXPENSE	6,385	179,974	-96.5%	630,497	-99.0%
EXPENSE TOTAL	<u>6,385</u>	<u>206,500</u>	-96.9%	<u>655,164</u>	-99.0%
NET GAIN	238,550	51,758	91.7%	-459,365	
<b>OVERALL SUMMARY</b>					
REVENUE	755,972	797,094	-5.2%	604,319	25.1%
WATER EXPENSE	80,438	200,512	-59.9%	121,849	-34.0%
SEWER EXPENSE	277,431	491,332	-43.5%	805,819	-65.6%
EXPENSE TOTAL	<u>357,869</u>	<u>691,844</u>	-48.3%	<u>927,668</u>	-61.4%
NET GAIN	398,103	105,250		-323,348	





# City of Gulf Breeze

## MEMORANDUM

**TO:** Edwin A. Eddy, City Manager

**FROM:** Vernon L. Prather, Director of Public Services *V.L.P.*

**RE:** SSRUS Operations Report

**DATE:** December 6, 2010

Utility operations were normal for the months of October and November 2010 with routine maintenance and repairs being made. WWTP Staff modified the plant lighting to reduce the total wattage consumption. We converted the 160 watt / 177 volt sodium vapor light system to a 26 watt / 120 volt compact fluorescent system. Based on \$.085 cost per KWH and an average of 12 hours of burn time each night will result in an annual savings of approx. \$2,000.

The WWTP flow for October 2010 was 1.286 mgd, November was 1.292 mgd, and the Golf Course flow for this same time period was .835 mgd and .473 mgd respectively. We maintained the level in Pond #1 by notification to the Golf Course or activation of spray fields.

SSRUS increased/decreased the customer base as follows:

**Billed water customers:** (pre-Ivan 4383)  
(- 4.6 % since Ivan)

**Billed sewer customers:** (pre-Ivan 5402)  
(+8.1 % since Ivan)

<b>Oct 10</b>	<b>4179</b>	<b>Oct 09</b>	<b>4209</b>	<b>(0.7) %</b>	<b>Oct 10</b>	<b>5840</b>	<b>Oct 09</b>	<b>5835</b>	<b>0.1 %</b>
<b>Nov 10</b>	<b>4164</b>	<b>Nov 09</b>	<b>4189</b>	<b>(0.6) %</b>	<b>Nov 10</b>	<b>5827</b>	<b>Nov 09</b>	<b>5772</b>	<b>0.9%</b>

**Water revenue:**

<b>Oct 10</b>	<b>\$128,822/4179</b>	<b>=</b>	<b>\$30.83 /customer</b>	<b>Oct 09</b>	<b>\$129,824/4209</b>	<b>=</b>	<b>\$30.84 /customer</b>
<b>Nov 10</b>	<b>\$125,837/4164</b>	<b>=</b>	<b>\$30.22 /customer</b>	<b>Nov 09</b>	<b>\$118,752/4189</b>	<b>=</b>	<b>\$28.35 /customer</b>

**Sewer revenue:**

<b>Oct 10</b>	<b>\$230,260/5840</b>	<b>=</b>	<b>\$39.43 /customer</b>	<b>Oct 09</b>	<b>\$215,078/5835</b>	<b>=</b>	<b>\$36.86 /customer</b>
<b>Nov 10</b>	<b>\$219,542/5827</b>	<b>=</b>	<b>\$37.68 /customer</b>	<b>Nov 09</b>	<b>\$204,876/5772</b>	<b>=</b>	<b>\$35.50 /customer</b>

Attached for the Board's review are copies of the following correspondence:

- a) SSRUS WWTP Data for October and November 2010
- b) Water & Sewer Revenue Tables F/Y 2011, 2010, 2009
- c) Water & Sewer Impact Fee Tables F/Y 2011, 2010, 2009,
- d) Construction Coordinator Report

13068

SSRUS WWTP DATA

October 2010

DATE	WWTP FLOW (MGD)	SUPPL FLOW DW, & #11D & MW#1 (MGD)	TOTAL COURSE IRRIG. (MGD)	WEST COURSE (MGD)	EAST COURSE (MGD)	EAST* COURSE WELL	EASTERN REUSE SITE	REUSE CSTMR'S (MGD)	LAKE LEVEL (FT)	RAIN FALL (IN)	RAIN FALL FLOW	
1	1.291	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
2	1.333	var.	var.	var.	var.	var.	var.	var.	5.6	0.00	0.00	
3	1.320	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
4	1.255	var.	var.	var.	var.	var.	var.	var.	6.6	0.00	0.00	
5	1.220	var.	var.	var.	var.	var.	var.	var.	6.6	0.00	0.00	
6	1.293	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
7	1.271	var.	var.	var.	var.	var.	var.	var.	5.7	0.00	0.00	
8	1.272	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
9	1.384	var.	var.	var.	var.	var.	var.	var.	5.8	0.00	0.00	
10	1.403	var.	var.	var.	var.	var.	var.	var.	5.8	0.00	0.00	
11	1.351	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00	
12	1.297	var.	var.	var.	var.	var.	var.	var.	6.2	0.00	0.00	
13	1.300	var.	var.	var.	var.	var.	var.	var.	6.6	0.08	0.01	
14	1.259	var.	var.	var.	var.	var.	var.	var.	6.7	0.00	0.00	
15	1.215	var.	var.	var.	var.	var.	var.	var.	7.0	0.00	0.00	
16	1.245	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00	
17	1.347	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
18	1.256	var.	var.	var.	var.	var.	var.	var.	6.5	0.00	0.00	
19	1.301	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00	
20	1.303	var.	var.	var.	var.	var.	var.	var.	5.8	0.00	0.00	
21	1.276	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00	
22	1.230	var.	var.	var.	var.	var.	var.	var.	5.9	0.00	0.00	
23	1.341	var.	var.	var.	var.	var.	var.	var.	6.2	0.00	0.00	
24	1.369	var.	var.	var.	var.	var.	var.	var.	6.8	0.00	0.00	
25	1.329	var.	var.	var.	var.	var.	var.	var.	6.8	0.06	0.01	
26	1.283	var.	var.	var.	var.	var.	var.	var.	6.9	0.00	0.00	
27	1.362	var.	var.	var.	var.	var.	var.	var.	6.3	0.02	0.00	
28	1.275	var.	var.	var.	var.	var.	var.	var.	5.8	0.00	0.00	
29	1.174	var.	var.	var.	var.	var.	var.	var.	5.6	0.13	0.02	
30	1.257	var.	var.	var.	var.	var.	var.	var.	5.2	0.00	0.00	
31	1.041	var.	var.	var.	var.	var.	var.	var.	5.8	0.00	0.00	
Max Day	39.853	14.052	24.341	7.191	17.150	1.536	0.000	29.890	5.900	0.290	0.04	
AVG	1.403								0			
	1.286	0.453	0.785	0.232	0.553	0.050	0.000	0.964	5.98	0.009	0.001	
Golf Course Average Irrigation			0.835									
*Includes East Course Well												

WWTP FLOW + RAIN FLOW + 11D WELL - IRRIG - ERS - REUSE - LAKE GAIN = PERC  
 Avg 1.286 0.001 0.453 -0.785 0.000 -0.964 0.033 = 0.024 MGD  
 ( = TOTAL FLOW )  
 ( 1.740 )

Lake Level ( 10 / 31 ) - Lake Level ( 9 / 30 ) = Lake Gain

5.8 6.5 -0.7 ft.  
 69.6 78.0 -8.4 in.

ADDITIONAL COMMENTS:

1 Rain Fall Flow equals 1.22662x100,000 MG per inch of rain fall.

-8.400 in.  
 0.883 mg.  
 -0.033 mgd

	Formula
WWTP FLOW	1.286
RAIN FLOW	0.001
suppl flow	0.453
- IRRIG	0.785
- ERS	0.000
0 - REUSE	0.964
- LAKE GAIN	-0.033
PERC:	0.024

13068

SSRUS WWTP DATA

November 2010

DATE	WWTP FLOW (MGD)	SUPL FLOW DW, & #11D & MW#1 (MGD)	TOTAL COURSE IRRIG. (MGD)	WEST COURSE (MGD)	EAST COURSE (MGD)	EAST* COURSE WELL	EASTERN REUSE SITE	REUSE CSTMR'S (MGD)	LAKE LEVEL (FT)	RAIN FALL (IN)	RAIN FALL FLOW
1	1.581	var.	var.	var.	var.	var.	var.	var.	5.9	0.00	0.00
2	1.252	var.	var.	var.	var.	var.	var.	var.	5.6	0.00	0.00
3	1.438	var.	var.	var.	var.	var.	var.	var.	5.6	0.18	0.02
4	1.207	var.	var.	var.	var.	var.	var.	var.	5.6	1.32	0.16
5	1.207	var.	var.	var.	var.	var.	var.	var.	6.3	0.00	0.00
6	1.187	var.	var.	var.	var.	var.	var.	var.	6.5	0.00	0.00
7	1.285	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00
8	1.222	var.	var.	var.	var.	var.	var.	var.	7.0	0.00	0.00
9	1.227	var.	var.	var.	var.	var.	var.	var.	6.8	0.00	0.00
10	1.257	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00
11	1.321	var.	var.	var.	var.	var.	var.	var.	6.0	0.00	0.00
12	1.227	var.	var.	var.	var.	var.	var.	var.	5.9	0.00	0.00
13	1.258	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00
14	1.342	var.	var.	var.	var.	var.	var.	var.	6.3	0.00	0.00
15	1.432	var.	var.	var.	var.	var.	var.	var.	6.2	0.00	0.00
16	1.308	var.	var.	var.	var.	var.	var.	var.	6.9	2.20	0.27
17	1.296	var.	var.	var.	var.	var.	var.	var.	6.6	0.00	0.00
18	1.298	var.	var.	var.	var.	var.	var.	var.	6.8	0.00	0.00
19	1.281	var.	var.	var.	var.	var.	var.	var.	6.5	0.00	0.00
20	1.325	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00
21	1.325	var.	var.	var.	var.	var.	var.	var.	6.6	0.00	0.00
22	1.282	var.	var.	var.	var.	var.	var.	var.	6.3	0.00	0.00
23	1.296	var.	var.	var.	var.	var.	var.	var.	6.5	0.05	0.01
24	1.361	var.	var.	var.	var.	var.	var.	var.	6.2	0.00	0.00
25	1.290	var.	var.	var.	var.	var.	var.	var.	6.3	0.00	0.00
26	1.159	var.	var.	var.	var.	var.	var.	var.	6.0	0.04	0.00
27	1.186	var.	var.	var.	var.	var.	var.	var.	6.2	0.03	0.00
28	1.338	var.	var.	var.	var.	var.	var.	var.	6.4	0.00	0.00
29	1.244	var.	var.	var.	var.	var.	var.	var.	6.1	0.00	0.00
30	1.321	var.	var.	var.	var.	var.	var.	var.	6.5	0.35	0.04
Max Day	38.753	4.727	14.186	1.471	12.715	0.000	0.000	19.977	6.300	4.170	0.51
AVG	1.581								0		
	1.292	0.158	0.473	0.049033	0.424	0.000	0.000	0.666	6.11	0.139	0.017
Golf Course Average Irrigation			0.473								
*Includes East Course Well											

WWTP FLOW + RAIN FLOW + 11D WELL - IRRIG - ERS - REUSE - LAKE GAIN = PERC  
 Avg 1.292 0.017 0.158 -0.473 0.000 -0.666 -0.034 = 0.293 MGD  
 ( = TOTAL FLOW )  
 ( 1.466 )

Lake Level ( 11 / 30 ) - Lake Level ( 10 / 31 ) = Lake Gain

6.5 5.8 0.7 ft.  
 78.0 69.6 8.4 in.

ADDITIONAL COMMENTS:

1 Rain Fall Flow equals 1.22662x100,000 MG per inch of rain fall.

8.400 in.  
 0.883 mg.  
 0.034 mgd

	Formula
WWTP FLOW	1.292
RAIN FLOW	0.017
suppl flow	0.158
- IRRIG	0.473
- ERS	0.000
0 - REUSE	0.666
- LAKE GAIN	0.034
PERC:	0.293

SSRUS MONTHLY IMPACT FEES - 2011

MONTH	WATER	SEWER	YTD WATER	YTD SEWER	YTD TOTAL	BUDGETED	OVER/UNDER
October-09		\$1,047	\$0	\$1,047	\$1,047	\$0	\$1,047
November-09		\$3,750	\$0	\$4,797	\$4,797	\$0	\$4,797
December-09			\$0	\$4,797	\$4,797	\$0	
January-10			\$0	\$4,797	\$4,797	\$0	
February-10			\$0	\$4,797	\$4,797	\$0	
March-10			\$0	\$4,797	\$4,797	\$0	
April-10			\$0	\$4,797	\$4,797	\$0	
May-10			\$0	\$4,797	\$4,797	\$0	
June-10			\$0	\$4,797	\$4,797	\$0	
July-10			\$0	\$4,797	\$4,797	\$0	
August-10			\$0	\$4,797	\$4,797	\$0	
September-10			\$0	\$4,797	\$4,797	\$0	
Avg.							

Water tap annual requirement: \$0 Monthly \$0  
 Sewer tap annual requirement: \$0 Monthly \$0  
 Combined annual requirement: \$0 Monthly \$0

SSRUS MONTHLY IMPACT FEES - 2010

MONTH	WATER	SEWER	YTD WATER	YTD SEWER	YTD TOTAL	BUDGETED	OVER/UNDER
October-09	\$2,250	\$9,621	\$2,250	\$9,621	\$11,871	\$0	\$11,871
November-09	\$0	\$1,047	\$2,250	\$10,668	\$12,918	\$0	\$12,918
December-09	\$2,250	\$6,247	\$4,500	\$16,915	\$21,415	\$0	\$21,415
January-10	\$0	\$6,247	\$4,500	\$23,162	\$27,662	\$0	\$27,662
February-10	\$0	\$18,015	\$4,500	\$41,177	\$45,677	\$0	\$45,677
March-10	\$0	\$14,822	\$4,500	\$55,999	\$60,499	\$0	\$60,499
April-10	\$0	\$1,047	\$4,500	\$57,046	\$61,546	\$0	\$61,546
May-10	\$2,250	\$6,247	\$6,750	\$63,293	\$70,043	\$0	\$70,043
June-10	\$0	\$6,247	\$6,750	\$69,540	\$76,290	\$0	\$76,290
July-10	\$0	\$1,047	\$6,750	\$70,587	\$77,337	\$0	\$77,337
August-10	\$0	\$1,047	\$6,750	\$71,634	\$78,384	\$0	\$78,384
September-10	\$0	\$1,047	\$6,750	\$72,681	\$79,431	\$0	\$79,431
Avg.							

Water tap annual requirement: \$0 Monthly  
 Sewer tap annual requirement: \$0 Monthly  
 Combined annual requirement: \$0 Monthly

\$0  
 \$0  
 \$0

SSRUS MONTHLY IMPACT FEES - 2009

MONTH	WATER	SEWER	YTD WATER	YTD SEWER	YTD TOTAL	BUDGETED	OVER/UNDER
October-08	\$0	\$20,922	\$0	\$20,922	\$20,922	\$29,167	-\$8,245
November-08	\$0	\$1,047	\$0	\$21,969	\$21,969	\$58,333	-\$36,364
December-08	\$0	\$1,047	\$0	\$23,016	\$23,016	\$87,500	-\$64,484
January-09	\$0	\$1,047	\$0	\$24,063	\$24,063	\$116,667	-\$92,604
February-09	\$0	\$1,047	\$0	\$25,110	\$25,110	\$145,833	-\$120,723
March-09	\$0	\$1,047	\$0	\$26,157	\$26,157	\$175,000	-\$148,843
April-09	\$0	\$1,047	\$0	\$27,204	\$27,204	\$204,167	-\$176,963
May-09	\$2,250	\$6,247	\$2,250	\$33,451	\$35,701	\$233,333	-\$197,632
June-09	\$2,250	\$16,647	\$4,500	\$50,098	\$54,598	\$262,500	-\$207,902
July-09	\$0	\$1,047	\$4,500	\$51,145	\$55,645	\$291,667	-\$236,022
August-09	\$0	\$1,047	\$4,500	\$52,192	\$56,692	\$320,833	-\$264,141
September-09	\$2,250	\$51,222	\$6,750	\$103,414	\$110,164	\$350,000	-\$239,836
Avg.							

Water tap annual requirement: \$50,000 Monthly \$4,167  
 Sewer tap annual requirement: \$300,000 Monthly \$25,000  
 Combined annual requirement: \$350,000 Monthly \$29,167







## MEMORANDUM

**TO:** Vernon L. Prather, Director of Public Services  
**FROM:** Jon Kanzigg, Construction Coordinator  
**DATE:** December 9, 2010  
**RE:** Construction Report

### Projects under review

There are currently no new projects under review.

### The following projects are currently under construction.

1. Summerset Phase II Sewer- 62 Water- 0 Reuse - 62  
This project is now under construction. The sewer and reclaimed construction is now complete Lift station start up and a small punch list is still outstanding. We met with the Engineer of record and the County today to review the punch list items. **There are new owners and Engineers now handling this project. We will be re-inspecting with in the next two week. No progress since last report.**
2. Soundscape Sewer - 9 Water - 9 Reuse - 0  
Located on the north side of Bay Street just east of Sea View Pines. The Developer is per-selling the lots prior to the construction phase. **No progress since last report.**
3. Tom Thumb Tiger Point Sewer - 2 Water - 0 Reuse - 0  
Located on the north side of 98 at the entrance to Tiger Point East. Fees have been paid and permits issued. **No progress since last report.**
4. Amarillo / Longhorn Trail Sewer - 44 Water - 0 Reuse - 0  
This will be a low pressure system. Funded via a M.S.B.U. through the County. It is already approved and permitted. Located just east of Woodlawn Heights, and will tie into that collection system. At the time of this report there are some easement issues still to be worked out. **Project has been bid, however no site work has been started as of this report.**

Projects Completed since last report.

**None**



# City of Gulf Breeze

**TO:** Edwin A. Eddy, City Manager  
**FROM:** Thomas E. Lambert, Assistant Director of Public Services  
**DATE:** December 10, 2010  
**RE:** Engineering Report

Below are the status of SSRUS engineering and in-house construction projects. Also attached is the FEMA Alternative Project Status Report for your review.

Description	Cost	Status
-------------	------	--------

**General**

Truck Purchase (4)	\$100,000.00	Preparing a request for bids, to include alternate for CNG vehicles.

**WATER SYSTEM**


**SEWER COLLECTION SYSTEM**

Lift Station Rehab	\$60,000.00	Evaluating cost/benefit for several of top priority lift stations
Settlers Colony I&I		Staff has televised the mains, which are all in good shape. The failures are at the connection points of the main to the manholes. We will be preparing a recommendation for the Board that includes sealing the connections and lining 3 manholes.
Villa Woods Corrosion		There is a forcemain that discharges into a manhole in Villa Woods Circle. This manhole has had to be rebuilt under emergency conditions 5 years ago, but is already showing extreme corrosion. We plan to present a recommendation to the Board for lining this manhole and 2 additional downstream manholes that are also showing damage from corrosion

**WASTEWATER TREATMENT**

Proposed Eastern WWTF	\$950,000.00	Construction on hold, 1st SRF payment received, engineer processing plans for 2nd payment.
WWTF South Basin Rehab	\$150,000.00	ON HOLD

**RECLAIMED IRRIGATION SYSTEM**


Shading indicates projects from the approved capital budget

**CITY OF GULF BREEZE PROJECT LIST**  
**December 10, 2010**

<b>Parking Garage/AppRiver</b>	<b>AD</b>	<b>CR1001</b>		<b>Status ON HOLD</b>
Parking garage to be built in conjunction with the AppRiver technology park expansion.		Funding Source	CRA	Need new partner to replace Avalex
		Funding Amount	\$4,000,000.00	
		Spent to Date		
		Est. Completion		
<b>Fleet Vehicles</b>	<b>AD</b>	<b>FEAP11</b>		<b>Status IN PROGRESS</b>
Purchase of fleet vehicles and utility purchase of maintenance equipment.		Funding Source	FEMA AP 11	Fleet and Park vehicle purchased utility vehicles in progress.
		Funding Amount	\$ 200,000.00	
		Spent to Date		
		Est. Completion		
<b>Oil Spill Response</b>	<b>AD</b>	<b>OSPL01</b>		<b>Status IN PROGRESS</b>
Response to oil spilled in the Gulf from the Deepwater Horizon, to respond to oil that may potentially reach the City's shoreline		Funding Source	BP/Reserves	Total expenses to date: \$419,997.13. (Submitted all expenses through July) \$359,926.02; Reimbursed: \$117,314.04; Pending claims \$242,611.98; Unsubmitted (August Expenses) \$60,071.11. Need to submit updated EM for new oil sightings and extending ECS and ERT services.
		Funding Amount	\$ 150,000.00	
		Spent to Date	\$ 100,000.00	
		Est. Completion		
<b>Deconst Fishing Bridge</b>	<b>AD</b>	<b>FE10FB</b>		<b>Status IN PROGRESS</b>
Remove the old fishing bridge and deposit debris in fishing reef.		Funding Source	FEMA PW	Letter of award sent. Contract signed yesterday, October 5th. Notice to commence this week.
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Moulton/Baptist/City Suit</b>	<b>AD</b>			
		Funding Source		
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Fire Rescue Boat</b>	<b>CS</b>	<b>FEAP09</b>		<b>Status Awaiting Reimbursement</b>
		Funding Source	FEMA AP 09	Boat was delivered and now in use. Awaiting Reimbursement
		Funding Amount	\$ 145,000.00	
		Spent to Date		
		Est. Completion		
<b>Brush Chipper</b>	<b>CS</b>	<b>FEAP12</b>		<b>Status Awaiting Reimbursement</b>
		Funding Source	FEMA AP 12	Chipper received last Tuesday. In use. Paperwork is being submitted for reimbursement from FEMA.
		Funding Amount	\$ 25,000.00	
		Spent to Date		
		Est. Completion		
<b>Bruno's Property</b>	<b>CS</b>			
Economic Plans for Bruno's property		Funding Source		Staff presented this item to Council. Conceptual approval granted. Developer is preparing documents.
		Funding Amount		
		Spent to Date		
		Est. Completion		

**CITY OF GULF BREEZE PROJECT LIST**  
**December 10, 2010**

<b>Benson Building</b>	<b>CS</b>			
Renovation or disposal of building		Funding Source		Inspection completed by County. Shane has drafted a letter to the owner requesting that they tear down the building. City may partner with owner to tear down the building using CRA funds.
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Red Light Camera Project</b>	<b>PD</b>			
		Funding Source		New firm, Sensys America- Present to Council 9/15/2010. Camera contract approved to be installed by year end. Council authorized purchase of server.
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Decorative Fence</b>	<b>PR</b>	<b>CR1004</b>		Status <b>IN PROGRESS</b>
		Funding Source	GF 09 Capital	Project to be completed by October 1, 2010 with changes- time extended. Final walk through and inspection scheduled for Friday, 11-19/2010
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Shoreline Fence Removal</b>	<b>PR</b>			
Shoreline/Shoreline Park Entrance Fence Removal		Funding Source		20 Sections of fence removed on Friday, July 30th. Landscaping installed. New landscaping to be installed with irrigation.
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Landscaping Grant</b>	<b>PR</b>	<b>CR1002</b>		Status <b>IN PROGRESS</b>
		Funding Source	FDOT Grant	LDI Completing design for phase I. Working on final construction documents. Project design slightly delayed due to uncertainty of fence location. Ken Griffin to design Phase II. Positive FDOT response to funding phase II
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Hodges Park</b>	<b>PR</b>	<b>PR10HG</b>		Status <b>IN PROGRESS</b>
Park being constructed at the intersection of York and Norwich		Funding Source	GF 10 Capital	Two swinging benches have been ordered and paid for by Mrs. Hodges. Design of memorial has been submitted and approved, awaiting meeting with contractor. Landscaping to be completed with the installation of the memorial. Ribbon cutting 12/7/10
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Rec Center Exp</b>	<b>PR</b>			Status <b>IN PROGRESS</b>
		Funding Source	FEMA AP 01	Architect Selection Process completed. Recommendation presented to council 8/2/10. Contract with Bay Design approved. Public input sessions 10/20 & 11/9
		Funding Amount	\$4,689,906.00	
		Spent to Date		
		Est. Completion		
<b>Concession and Restrooms</b>	<b>PR</b>	<b>FEAP2A,B,C</b>		Status <b>IN PROGRESS</b>
		Funding Source	FEMA AP 02	Plans and design for west end restrooms and softball concession complete. Ready to seek council's permission to advertise for bids. Approval granted. Advertising underway. Bids due 11/18/10
		Funding Amount	\$ 964,700.00	
		Spent to Date		
		Est. Completion		

**CITY OF GULF BREEZE PROJECT LIST**  
**December 10, 2010**

<b>Playground Equip</b>	<b>PR</b>	<b>FEAP10</b>		<b>Status IN PROGRESS</b>
Playground equipment to be installed at 4 existing parks		Funding Source	FEMA AP 10	The Parks Advisory Board met on 9/29/2010 to begin the equip & design process. The Board is requesting that the City Council reallocate funds designated for replacement playground equipment at Woodlawn Park, to the purchase of new playground equipment to be installed centrally within the Baseball/Softball Complex in Shoreline Park North.
		Funding Amount	\$ 300,000.00	
		Spent to Date		
		Est. Completion		
<b>Andrew Jackson Median</b>	<b>PS</b>	<b>CR1005</b>		<b>Status IN PROGRESS</b>
Project to partial close the median crossings in Highway 98 at Andrew Jackson Trail. (Left to Starbucks and Left to Hoffman to remain)		Funding Source	FDOT Grant	Contractor to be onsite 11/29 be complete by January 10th
		Funding Amount	\$ 100,000.00	
		Spent to Date	\$ 4,000.00	
		Est. Completion		
<b>CDBG project</b>	<b>PS</b>	<b>CR1003</b>		<b>Status IN PROGRESS</b>
Install Lift Station and gravity sewer lines on York Street, Resurface streets (list) in the CRA area		Funding Source	CDBG/401	Review of 90% plans complete, working out electrical differences, waiting on DCA for approval to bid (plans sent to them on Nov 3rd). Plan to bid as soon as we receive approval. FDEP permit submitted.
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Gas Pipeline to Beach</b>	<b>PS</b>	<b>FEAP05</b>		<b>Status IN PROGRESS</b>
Construct 6" natural gas pipeline to Pensacola Beach to serve the core commercial district.		Funding Source	FEMA AP 05	90% plans on December 7th.
		Funding Amount	\$2,083,000.00	
		Spent to Date	\$ 71,000.00	
		Est. Completion	Jun-11	
<b>Storm Water Vaults</b>	<b>PS</b>			<b>Status ON HOLD</b>
Purchase of storm water treatment vaults that remove debris and sediment. These will be installed at a later date on City outfalls.		Funding Source	FEMA AP 14	No Progress.
		Funding Amount	\$ 240,000.00	
		Spent to Date		
		Est. Completion		
<b>Radar Units</b>	<b>PS</b>	<b>FEAP10</b>		<b>Status Awaiting Reimbursement</b>
Ground penetrating radar units for locating underground utility structures		Funding Source	FEMA AP 10	Awaiting final reimbursement from FEMA
		Funding Amount	\$ 600,000.00	
		Spent to Date	\$ 600,000.00	
		Est. Completion	Aug 10	
<b>Vac Truck</b>	<b>PS</b>	<b>FEAP08</b>		<b>Status COMPLETE</b>
To help with the Vacator sewer truck		Funding Source	FEMA AP 08	Received
		Funding Amount	\$ 125,000.00	
		Spent to Date	\$ 120,769.93	
		Est. Completion	Jul 10	
<b>Cocoon Grant</b>	<b>PS</b>			<b>Status IN PROGRESS</b>
		Funding Source	CR/ANII	F&G will have per contract here December 18, 10
		Funding Amount	\$ 1,200,000.00	
		Spent to Date		
		Est. Completion		

**CITY OF GULF BREEZE PROJECT LIST**  
**December 10, 2010**

<b>NO Compression Station</b>	<b>PS</b>			Status <b>ON HOLD</b>
		Funding Source	FWA/AP 48	Preparing REP for consultant, will go to City Council for authorization
		Funding Amount	\$ 220,000.00	
		Spent to Date		
		Est. Completion		
<b>WWTP Phase I</b>	<b>PS</b>			Status <b>ON HOLD</b>
		Funding Source	FWA/AP 02	
		Funding Amount	\$ 3,000,000.00	
		Spent to Date		
		Est. Completion		
<b>Villas Law Suit</b>	<b>PS</b>			Status <b>IN PROGRESS</b>
Villas suing the City for sewer back up.		Funding Source	401 Reserve	To City Council on ?
		Funding Amount	\$ 10,000.00	
		Spent to Date		
		Est. Completion	12/15/10	
<b>S. Sunset Paving</b>	<b>PS</b>			Status <b>IN PROGRESS</b>
A project to determine design alternatives for the re paving and adding potential bike lanes or multi use path.		Funding Source	2009 Capital	Geotechnical field work complete, report
		Funding Amount		
		Spent to Date		
		Est. Completion		
<b>Sidewalk Repair Phase III</b>	<b>PS</b>			Status <b>On Hold</b>
Replace damaged panels		Funding Source	2009 Capital	Andrew Jackson Trail is first priority.
		Funding Amount	\$ -	
		Spent to Date		
		Est. Completion	10/1/10	
<b>Traffic Striping</b>	<b>PS</b>			Status <b>IN PROGRESS</b>
Stripping intersections that need replacement markings (stop bars, arrows, lane marking, etc.)		Funding Source	2009 Capital	Material due in less than two weeks, contractor to start upon receipt of materials.
		Funding Amount	\$ 10,000.00	
		Spent to Date		
		Est. Completion	12/1/10	
<b>ROW Restorations</b>	<b>PS</b>			Status <b>IN PROGRESS</b>
Dressing up right of ways at Navarre and Fairpoint, as well as between Highpoint and N. Sunset on Fairpoint.		Funding Source	2009 Capital	JK is soliciting quotes
		Funding Amount	\$ 20,000.00	
		Spent to Date		
		Est. Completion	12/31/10	