

**SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2006**

1. **CALL TO ORDER**

The 75th regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m, at Gulf Breeze City Hall.

2. **ROLL CALL:**

The following Board members were present at the start of the meeting: Otto Prochaska, , Robert Sauer and Belie Williams, Dr. Richard Snyder, John Berti. Absent were Tom Naile, Rick Outzen and Mayor Lane Gilchrist.

3. **APPROVAL OF MINUTES:**

A motion was made by Belie Williams made a motion to approve the minutes as written. The motion was seconded by Robert Sauer. Vote for approval was unanimous.

4. **REPORTS**

A.. **OPERATIONS REPORT**

Vernon Prather gave the Operations Report stating that operations were fairly normal for October and November. October was very dry and there was a big demand for reclaimed water The WWTP flow in October was 1.251 MGD and November was 1.284 MGD. Golf Course irrigation including the east course well during this time was .769 MGD in October and .650 MGD in November.. We operated the supplemental wells regularly in order to maintain the level in the #1 effluent pond.

Sewer customer base from October 2005 to October 2006 has seen an increase of 3.4% and November 2005 to 2006 saw an increase of 2.4%. Sewer revenue for October 2005 was \$147,648/5389 (\$27.40/customer) and in October 2006 \$151,814/5575 (\$27.23/customer). In November 2005 \$135,691/5400 (\$25.13) in November 2006 it was \$135,329/5532 (\$24.46/customer).

Customer base for water from October 2005 to October 2006 increased 0.8%, from November 2005 to November 2006 it increased by 1.0%. Water revenue in October 2005 was \$99,256/4171 (\$23.80 per customer) and October 2006 was \$97,950/4206 (\$23.29 per customer). Revenue in November 2005 was \$89,600/4148(\$21.60 per customer) and November 2006 was \$88,152/4188 (\$21.05 per customer).

**B. FIRE HYDRANT UPGRADES**

Thomas Lambert gave the report on status of Fire Hydrant Upgrades. Phase II construction is proceeding swiftly and is almost complete. Due to some additional work a change order and new completion date of March 11, 2007 is being proposed.

**F. FAIRPOINT WATER REPORT - VERBAL REPORT**

Buz Eddy gave a verbal report on FRUS.

**F. ENGINEERING AND PERMITTING**

Engineering and Permitting report was given by Rick Delp of Baskerville and Donovan.

**5. OLD BUSINESS**

**A. MIDWAY ELEVATED TANK**

Thomas stated that there has been no progress on the Elevated Tank. The County stated that there is no conditional use in their contract so they have no leverage to assist the City in obtaining the elevated tank.

**B. RATE INCREASE UPDATE**

\_\_\_\_\_ Vernon Prather provided a verbal report on the rate increase and supplied the Board with a copy of the mailout.

**C. DRAFT NEWSLETTER**

Vernon Prather provided the Board with a draft of the newsletter that is to be sent out sometime in January.

**6. NEW BUSINESS**

**A. EASTERN WWTP REVISED ENGINEERING FEE**

Thomas Lambert recommended to the Board that they recommend to the City Council an increase in Baskerville Donovan's design fee from \$414,000 to \$600,000 in accordance with our agreement.

After some discussion, the Board requested that Mr. Eddy and Mr. Prather have a meeting with Baskerville Donovan to discuss the increase.

A motion was made by Belie Williams to hold a special meeting on December 18, 2006 at 6:00 p.m. to take action on the recommendation. The motion was seconded by Otto Prohaska and the vote for approval was 5-0.

**B. FIRE HYDRANT UPGRADE PHASE II CHANGE ORDERS**

Thomas Lambert recommended that the change order in the amount of \$59,380 be approved and the project completion date be extended to March 11, 2007. A motion was made by Belie Williams and seconded by Otto Prohaska. The vote was unanimous.

**C. SOUNDSIDE DRIVE LPS CHANGE ORDER**

Thomas Lambert recommended to the Board that they recommend to the City Council to approve the payment to Northwest Florida Underground of \$13,219 for increasing the size of the main from 2" to 4".

A motion was made by Otto Prohaska to approve the recommendation. It was seconded by Robert Sauer and vote for approval was 5-0.

**D. REPLACE ZOO WELL- SUPPLEMENTAL SUPPLY WELL**

Vernon Prather recommended to the Board that they recommend to City Council to authorize Layne Central to repair the well at a cost not to exceed \$13,690.

A motion was made by Otto Prohaska to approve the recommendation. The motion was seconded by Robert Sauer and vote for approval was unanimous.

**E. REQUEST BY BERNIE BELLARD**

Vernon Prather presented the information to the Board regarding Mr. Bellard's request

for reimbursement for sewer infrastructure. After some discussion, a motion was made by Otto Prohaska to table the request until staff can review the request and propose a policy for future situations. The motion was seconded by Belie Williams and the vote was unanimous.

**F. WATER METER STAND-BY FEE POLICY**

Thomas Lambert presented the information to the Board. No action was taken at this time.

**7. PUBLIC FORUM**

**8. SETTING OF NEXT MEETING - February 12, 2007**

**10. ADJOURNMENT at 8:15 p.m.**