

**SOUTH SANTA ROSA UTILITY SYSTEM  
BOARD OF DIRECTORS MEETING**

**August 19, 2009**

**7:00 P.M.**

**1. CALL TO ORDER:**

The 90<sup>th</sup> regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m., at Gulf Breeze City Hall by Dr. Richard Snyder, Chairman.

**2. ROLL CALL:**

The following board members were present at the start of the meeting: Otto Prochaska, Dick Fulford, Terry Mills and Dr. Richard Snyder. Those board members not present were: Mayor Beverly Zimmern, Robert Sauer, and Thomas Naile

**3. APPROVAL OF MINUTES:**

Otto Prochaska made a motion to approve the minutes as written. The motion was seconded by Dick Fulford. Approved 4-0.

**4. REPORTS:**

**A. FINANCIAL REPORT**

Thomas Lambert gave the board the financial report for the first six months of the fiscal year. October 2008 through July 2009.

**B. OPERATIONS REPORT**

Vernon Prather stated that utility operations for June 2009 and July 2009 were normal.

Mr. Prather stated that the Master Lift Station repair project was completed in July. He also informed the board that the relocation of #1 and #3 Blowers had been relocated in preparation for installing the new blowers (in kind project).

A Copy of the following correspondence was provided to the board:

- a) SSRUW WWTP Data for June 2009 and July 2009
- b) Water and Sewer Revenue Tables F/Y 2009,2008,2007 and 2006
- c) Water and Sewer Impact Fee Tables F/Y 2009, 2008 and 2007
- d) Schedule of Plan Review Fees F/Y 2008
- e) Construction Coordinator Report

The WWTP flow for June 2009 was 1.53 MGD; July 2009 was 1.346 MGD. The reuse system was balanced by activation of supplemental wells and exercised provisions of the Effluent Disposal Settle Agreement as required when the lake is at or above 7.5'.

Sewer customer base from July 2008 to July 2009 has seen a decrease of .48%. Customer base for sewer increased to 7.0% since Ivan. Sewer revenue for June 2009 was  $\$217,927/5819 = \$37.45$  per customer and in June 2008,  $\$210,859/5766 = \$36.57$  per customer. In July 2009 it was  $\$234,533/5780 = \$40.58$  per customer and in July 2008 it was  $\$205,261/5808 = \$35.34$  per customer.

Customer base for water from July 2008 to June 2009 decreased .92%. Customer base for water has decreased by 4.38% since Ivan. Water revenue in June 2009 was  $\$120,904/4171 = \$28.99$  per customer and in June 2008  $\$124,197/4277 = \$29.38$  per customer. Water Revenue in July 2009 was  $\$136,770/4191 = \$32.63$  per customer and in July 2008 it was  $\$122,417/4230 = \$28.94$  per customer.

### **C. ENGINEERING AND PERMITTING**

Thomas Lambert gave the report on engineering and permitting.

### **5. OLD BUSINESS**

#### **A. F/Y 2010 Budget Approval**

Staff and the board discussed issues concerning the budget and recommended an increase in the water base from \$11.84 to \$12.90 (+1.06) and volumetric from \$2.57K to 2.70K (+.13). There is also a recommendation that the sewer base fees increase from \$11.58 to \$13.60 (+2.02) and volumetric from \$3.71 to \$3.90 (+.19). These rate increases equate to 8.5% increase for the average customer at 5K and increases budgeted reserves from \$70,000 to \$163,000.

Dick Fulford moved to recommend to the City Council the increase for SSRUS water and sewer rates as requested and approval of the 2010 budget. Otto Prochaska seconded the motion and the vote for approval was unanimous. Richard Snyder requested that the notice be reviewed by the board before being sent out to the customers.

### **6. NEW BUSINESS**

#### **A. WWTP Headworks Repair and Painting**

SSRUS Board recommends that the City Council authorize repairs to the WWTP Head Works for a total of \$52,300.00. This project was included in the F/Y 2009 Budget for \$45,000. The additional \$7,300 will be taken from budgets for repairs and maintenance or contractual services.

Otto Prochaska made a motion to authorize the repairs to the WWTP Head Works. Dick Fulford seconded the motion and the vote for approval was unanimous.

**B. South Santa Rosa Utility Authority Special Incentive Construction Program**

Otto Prochaska presented this incentive program to the board which would offer discounts to stimulate construction. The Board set a date to hold a special meeting on September 21<sup>st</sup> at 7:00 p.m. to discuss this incentive program further.

**7. PUBLIC FORUM**

A. Mr. and Mrs. Welman requested that the Board look into moving the fire hydrant on Coral Strip Parkway closer to their home. They were concerned that the hydrant is too far away from their property if a fire were to occur. The Board listened to the Welman's concerns and asked staff to look into the matter and keep in contact with the Welman's by written correspondence.

**8. SETTING OF NEXT MEETING-** October 12, 2009

**9. ADJOURNMENT AT:** 8:15 p.m.