

SOUTH SANTA ROSA UTILITY SYSTEM

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BUDGET WORKSHOP MEETING AGENDA Gulf Breeze City Hall

July 20, 2009

**Monday at 4 PM
Light Meal Provided**

CALL TO ORDER

ROLL CALL

OLD BUSINESS

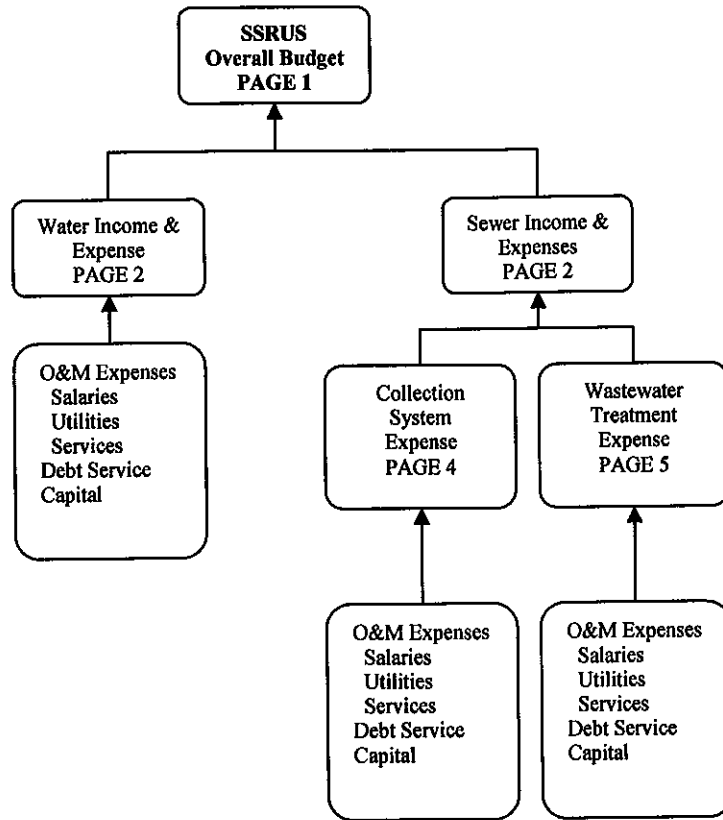
Budget Discussion

ADJOURNMENT

If any person decides to appeal any decisions made with respect to any matter considered at this meeting, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the SSRUS Board upon receiving recognition from the Chair.

EXPLANATION OF SSRUS BUDGET LAYOUT



**Proposed SSRUS Water and Sewer Increases
F/Y 2010**

WATER

	Customers	*(Base Fee + Avg Vol. * Vol. Rate) * 12 = Annual Income			
2009 Budget	4300	*(11.84 + 6.50 * 2.57) * 12 =			1,472,922.00
2009 Actual	4204	*(11.84 + 5.67 * 2.57) * 12 =			1,332,427.53
Rate Increase (3%)	4185	*(12.20 + 5.67 * 2.65) * 12 =			1,367,264.61
Rate Increase (5%)	4185	*(12.43 + 5.67 * 2.70) * 12 =			1,393,052.58
Rate Increase (6%)	4185	*(12.55 + 5.67 * 2.72) * 12 =			1,404,773.93

SEWER

	Customers	*(Base Fee + Avg Vol. * Vol. Rate) * 12 = Annual Income			
2009 Budget	5750	*(11.58 + 6.50 * 3.71) * 12 =			2,462,955.00
2009 Actual	5778	*(11.58 + 5.42 * 3.71) * 12 =			2,197,133.04
Rate Increase (3%)	5778	*(11.93 + 5.42 * 3.82) * 12 =			2,262,738.76
Rate Increase (5%)	5778	*(12.16 + 5.42 * 3.90) * 12 =			2,308,750.13
Rate Increase (6%)	5779	*(12.27 + 5.42 * 3.93) * 12 =			2,328,053.97

	To/From Reserves
Current	(121,098)
Rate Increase (3%)	(41,095)
Rate Increase (5%)	30,705
Rate Increase (6%)	61,730

DRAFT BUDGET SUMMARY

FY 2010
SOUTH SANTA ROSA UTILITY SYSTEM
October 1, 2009 to September 30, 2010
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		FY 2009 Projected	FY 2009 Budget	% Incr	Proposed FY 2010 Total
Projected Income			Total		
1.	343.30-00 Water Service Fees	\$1,518,000	\$1,518,000	-11.07%	1,350,000
2.	343.50-00 Sewer Service Fees	\$2,496,000	\$2,496,000	-11.86%	2,200,000
3.	343.50-05 Reclaimed Water	\$37,000	\$37,000	0.00%	37,000
4.	343.50-10 Revenue from City (Impact fees)	\$30,000	\$60,000	-58.33%	25,000
5.	343.90-01 Fire Hydrant Upgrade (expires Jan 2012)	\$114,000	\$116,000	0.00%	116,000
6.	361.10-00 Interest Earnings	\$0	\$0		0
7.	362.10-00 Rent	\$67,800	\$104,000	-36.54%	66,000
8.	363.20-10 Water Impact Fees	\$50,000	\$50,000	-100.00%	0
9.	363.20-20 Sewer Impact Fees	\$50,000	\$300,000	-100.00%	0
10.	363.20-30 City Impact Fees	\$0	\$0		0
11.	369.01-00 Other Miscellaneous Income	\$15,000	\$50,000	0.00%	50,000
12.	369.10-00 New Service Fees	\$40,000	\$40,000	0.00%	40,000
13.	369.90-00 Reconnect Fees	\$20,000	\$20,000	0.00%	20,000
14.	366.90-10 Developers Contributions	\$0	\$0		0
15.	369.91-10 Meter Installation Fees	\$5,000	\$12,750	0.00%	12,750
16.	369.98-00 City Sewer Fees (Overhead Allocation)	\$285,131	\$285,131	-4.60%	272,017
17.	381.00-00 Interfund Transfers	\$0	\$0		0
18.	City Debt Serv for Original Construction	\$77,072	\$77,072	0.00%	77,072
19.	City Debt Service for Original Acquisition	\$85,301	\$85,301	0.00%	85,301
20.	City Debt Service for Reuse Expansion	\$21,685	\$21,685	0.00%	21,685
21.	City Contribution to WWTP R&E	\$37,800	\$37,800		0
22.	Reserve Roll Forward	\$0	\$0		0
23.	Bonds & Loans	\$0	\$0		0
24.	389.90-00 Non-operating Revenue	(1)	0		0
Total Budgeted Income		\$4,949,787	\$5,310,739	-17.66%	\$4,372,824

		FY 2009 Projected	FY 2009 Budget	% Incr	Proposed FY 2010 Total
Projected Expenses					
25.	12-00 Salaries	\$839,500	\$872,500	-9.11%	793,000
26.	13-50 Temporaries	82,000	149,000	-85.37%	21,800
27.	14-00 Overtime	46,000	44,000	-22.73%	34,000
28.	21-00 FICA Taxes	68,738	68,738	-9.77%	62,025
29.	22-00 Retirement	64,800	48,200	34.23%	64,700
30.	23-00 Life & Health Insurance	184,400	191,000	6.54%	203,500
31.	24-00 (Workers Compensation)	950	400	0.00%	400
32.	25-00 (Unemployment Compensation)	400	200	0.00%	200
33.	26-00 (Disability Insurance)	1,450	1,100	0.00%	1,100
34.	31-10 Legal Services	4,500	4,500	0.00%	4,500
35.	31-40 Professional Services	24,500	24,500	-4.08%	23,500
36.	32-00 Accounting & Auditing	29,500	39,500	-25.32%	29,500
37.	34-10 Other Contractual Services	583,000	622,000	0.00%	622,000
38.	40-10 Travel & Per Diem/Vehicle Allow.	5,500	5,500	0.00%	5,500
39.	41-10 Telephone	13,100	13,100	0.00%	13,100
40.	41-20 Postage	8,200	8,200	0.00%	8,200
41.	41-30 Radio & Pagers	3,000	3,000	0.00%	3,000
42.	43-10 Utilities	279,700	257,000	12.84%	290,000
43.	44-00 Rentals & Leases	6,000	3,200	0.00%	3,200
44.	45-10 Insurance	0	0		0
45.	46-10 Repairs & Maintenance - Other	155,000	160,000	0.00%	160,000
46.	46-20 Repairs & Maintenance - Vehicles	22,000	26,000	-19.23%	21,000
47.	46-65 R&M - Reuse	12,000	7,500	60.00%	12,000
48.	47-00 Printing	1,650	1,650	0.00%	1,650
49.	51-00 Office Supplies	3,000	3,000	0.00%	3,000
50.	52-00 Operating Supplies	63,000	63,000	0.00%	63,000
51.	52-20 Fuels & Lubricants	51,000	74,000	-18.92%	60,000
52.	52-21 Chemicals	142,000	142,000	-24.65%	107,000
53.	52-30 Uniforms	9,000	9,000	0.00%	9,000
54.	52-99 Bad Debts	500	500	0.00%	500
55.	54-00 Memberships, Ads & Subscriptions	5,000	5,000	0.00%	5,000
56.	54-10 Employee Training	9,100	9,100	0.00%	9,100
57.	91-10 Transfers	234,423	242,600	-9.15%	220,413
58.	52-80 Meters & Meter Supplies	30,000	70,000	-42.86%	40,000
	Subtotal O&M	2,982,911	3,168,988	-8.65%	2,894,888
58.	Water R&E	0	250,000	-100.00%	0
59.	Collections System R&E	0	90,700	-100.00%	0
60.	WWTP R&E	200,000	140,000	-100.00%	0
61.	Water Debt Service	151,938	145,408	9.47%	159,171
62.	Collections Debt Service	1,114,830	1,104,506	-0.29%	1,101,298
63.	WWTP Debt Service	334,969	296,970	14.01%	338,565
Total Budgeted Expenses		\$4,784,648	\$5,196,572	-13.52%	\$4,493,922

Net Income(-Debt) \$165,139 \$114,167 (\$121,098)

DRAFT WATER BUDGET

FY 2010
SOUTH SANTA ROSA UTILITY SYSTEM
October 1, 2009 to September 30, 2010
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	FY 2009	FY 2009	% Incr	Proposed
	Projected	Budget		FY 2010
		Total		Total
Projected Income				
1. 343.30-00 Water Service Fees	1,518,000	1,518,000	-11.07%	1,350,000
5. 343.50-00 Sewer Service Fees				
9. 343.50-05 Reclaimed Water				
10. 343.50-10 Revenue from City (Impact fees)				
11. 343.90-01 Fire Hydrant Upgrade (Ends 2012)	114,000	116,000	0.00%	116,000
12. 361.10-00 Interest Earnings	0	0		0
13. Rent	33,900	52,000	-36.54%	33,000
14. 362.10-10 Water Impact Fees	50,000	50,000	-100.00%	0
15. 362.10-20 Sewer Impact Fees				
16. 362.10-30 City Impact Fees				
17. 363.20-10 Other Miscellaneous Income	7,500	25,000	0.00%	25,000
18. 369.10-00 New Service Fees	20,000	20,000	0.00%	20,000
19. 369.90-00 Reconnect Fees	10,000	10,000	0.00%	10,000
20. 366.90-10 Developers Contributions				
21. 369.91-10 Meter Installation Fees	5,000	12,750	0.00%	12,750
22. 369.98-00 City Sewer Fees (Overhead Allocation)				
23. 381.00-00 Interfund Transfers				
24. City Debt Serv for Original Construction				
25. City Debt Service for Original Acquisition				
26. City Debt Service for Reuse Expansion				
27. City Contribution to WWTP R&E				
28. Reserves Roll Forward		0		0
29. Bonds & Loans		0		0
30. 389.90-00 Non-operating Revenue				
	\$1,758,400	\$1,803,750	-13.14%	\$1,566,750

	Projected Expenses		% Incr	Proposed
	FY 2009	FY 2009		
	Projected	Budget		FY 2010
30. 12-00 Salaries	\$212,500	\$212,500	-12.94%	\$185,000
31. 13-50 Temporaries	49,000	56,000	-91.07%	5,000
32. 14-00 Overtime	12,000	10,000	0.00%	10,000
33. 21-00 FICA Taxes	16,688	16,688	-12.36%	14,625
34. 22-00 Retirement	14,700	14,700	0.00%	14,700
35. 23-00 Life & Health Insurance	50,000	50,500	20.00%	60,600
36. 24-00 (Workers Compensation)	350			
37. 25-00 (Unemployment Compensation)	0			
38. 26-00 (Disability Insurance)	200	200	0.00%	200
39. 31-10 Legal Services	1,500	1,500	0.00%	1,500
40. 31-40 Professional Services	2,500	2,500	0.00%	2,500
41. 32-00 Accounting & Auditing	9,000	15,000	-40.00%	9,000
42. 34-10 Other Contractual Services	475,000	512,000	0.00%	512,000
43. 40-10 Travel & Per Diem/Vehicle Allow.	2,500	2,500	0.00%	2,500
44. 41-10 Telephone	5,700	5,700	0.00%	5,700
45. 41-20 Postage	4,000	4,000	0.00%	4,000
46. 41-30 Radio & Pagers	1,500	1,500	0.00%	1,500
47. 43-10 Utilities	34,700	30,000	16.67%	35,000
48. 44-00 Rentals & Leases	500	500	0.00%	500
49. 45-10 Insurance	0			
50. 46-10 Repairs & Maintenance - Other	40,000	30,000	0.00%	30,000
51. 46-20 Repairs & Maintenance - Vehicles	6,000	10,000	-20.00%	8,000
52. 46-65 R&M - Reuse				
53. 47-00 Printing	1,000	1,000	0.00%	1,000
54. 51-00 Office Supplies	1,000	1,000	0.00%	1,000
55. 52-00 Operating Supplies	24,000	24,000	0.00%	24,000
56. 52-20 Fuels & Lubricants	25,000	38,000	-28.95%	27,000
57. 52-21 Chemicals	2,000	2,000	0.00%	2,000
58. 52-30 Uniforms	2,900	2,900	0.00%	2,900
59. 52-99 Bad Debts	500	500	0.00%	500
60. 54-00 Memberships, Ads & Subscriptions	1,500	1,500	0.00%	1,500
61. 54-10 Employee Training	4,200	4,200	0.00%	4,200
62. 91-10 Transfers	78,141	80,867	-9.15%	73,471
62. 52-80 Meters & Meter Supplies	30,000	70,000	-42.86%	40,000
Subtotal O&M	1,108,579	1,201,755	-10.14%	1,079,896
58. Water R&E		250,000		
59. Collections System R&E				
60. WWTP R&E				
61. Water Debt Service	151,938	145,408	9.47%	159,171
62. Collections Debt Service				
63. WWTP Debt Service				
Total Budgeted Expenses	\$1,260,517	\$1,597,163	-22.42%	\$1,239,067
Net Income(-Debt)	\$497,883	\$206,588		\$327,683

DRAFT SEWER BUDGET

FY 2010

SOUTH SANTA ROSA UTILITY SYSTEM

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	FY 2009 Projected	FY 2009 Budget		Proposed FY 2010 Total
		Total	% Incr	
Projected Income				
1. 343.30-00				
2. 343.50-00				
3. 343.50-05				
4. 343.50-10				
5. 343.90-01				
6. 361.10-00				
7.				
8. 362.10-10				
9. 362.10-20				
10. 362.10-30				
11. 363.20-10				
12. 369.10-00				
13. 369.90-00				
14. 366.90-10				
15. 369.91-10				
16. 369.98-00				
17. 381.00-00				
18.				
19.				
20.				
21.				
22.				
23.				
24. 389.90-00				
Total Budgeted Income		\$3,191,388	\$3,506,989	\$2,806,074

Projected Expenses				
25. 12-00				
26. 13-50				
27. 14-00				
28. 21-00				
29. 22-00				
30. 23-00				
31. 24-00				
32. 25-00				
33. 26-00				
34. 31-10				
35. 31-40				
36. 32-00				
37. 34-10				
38. 40-10				
39. 41-10				
40. 41-20				
41. 41-30				
42. 43-10				
43. 44-00				
44. 45-10				
45. 46-10				
46. 46-20				
47. 46-65				
48. 47-00				
49. 51-00				
50. 52-00				
51. 52-20				
52. 52-21				
53. 52-30				
54. 52-99				
55. 54-00				
56. 54-10				
57. 91-10				
Subtotal O&M		1,967,233	-7.74%	1,814,992
58.				
59.				
60.				
61.				
62.				
63.				
Total Budgeted Expenses		\$3,324,131	\$3,599,409	\$3,280,485
Net Income(-Debt)		(\$132,743)	(\$92,420)	(\$474,411)

DRAFT COLLECTIONS EXPENSES

FY 2010

SOUTH SANTA ROSA UTILITY SYSTEM

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			FY 2009 Projected	FY 2009 Budget		Proposed FY 2010 Total
				Total	% Incr	
Projected Expenses						
25.	12-00	Salaries	\$290,000	\$290,000	-12.41%	\$254,000
26.	13-50	Temporaries	23,000	30,000	-83.33%	5,000
27.	14-00	Overtime	17,000	17,000	-29.41%	12,000
28.	21-00	FICA Taxes	23,025	23,025	-13.36%	19,950
29.	22-00	Retirement	27,000	20,000	34.00%	26,800
30.	23-00	Life & Health Insurance	70,500	80,500	0.00%	80,500
31.	24-00	(Workers Compensation)	100	100	0.00%	100
32.	25-00	(Unemployment Compensation)	100	100	0.00%	100
33.	26-00	(Disability Insurance)	600	600	0.00%	600
34.	31-10	Legal Services	1,000	1,000	0.00%	1,000
35.	31-40	Professional Services	10,000	10,000	-10.00%	9,000
36.	32-00	Accounting & Auditing	12,500	12,500	0.00%	12,500
37.	34-10	Other Contractual Services	8,000	10,000	0.00%	10,000
38.	40-10	Travel & Per Diem/Vehicle Allow.	1,000	1,000	0.00%	1,000
39.	41-10	Telephone	4,200	4,200	0.00%	4,200
40.	41-20	Postage	4,000	4,000	0.00%	4,000
41.	41-30	Radio & Pagers	1,500	1,500	0.00%	1,500
42.	43-10	Utilities	45,000	37,000	21.62%	45,000
43.	44-00	Rentals & Leases	500	500	0.00%	500
44.	45-10	Insurance	0			
45.	46-10	Repairs & Maintenance - Other	60,000	75,000	0.00%	75,000
46.	46-20	Repairs & Maintenance - Vehicles	14,000	14,000	-21.43%	11,000
47.	46-65	R&M - Reuse				
48.	47-00	Printing	400	400	0.00%	400
49.	51-00	Office Supplies	1,500	1,500	0.00%	1,500
50.	52-00	Operating Supplies	19,000	19,000	0.00%	19,000
51.	52-20	Fuels & Lubricants	20,000	30,000	-10.00%	27,000
52.	52-21	Chemicals	40,000	40,000	-87.50%	5,000
53.	52-30	Uniforms	3,500	3,500	0.00%	3,500
54.	52-99	Bad Debts	0			
55.	54-00	Memberships, Ads & Subscriptions	1,000	1,000	0.00%	1,000
56.	54-10	Employee Training	2,900	2,900	0.00%	2,900
57.	91-10	Transfers	78,141	80,866	-9.14%	73,471
		Subtotal O&M		811,191	-12.78%	707,521
58.		Water R&E				
59.		Collections System R&E		90,700		
60.		WWTP R&E				
61.		Water Debt Service				
62.		Collections Debt Service	1,114,830	1,104,506	2.03%	1,126,928
63.		WWTP Debt Service				
		Total Budgeted Expenses	\$1,894,296	\$2,006,397		\$1,834,449

DRAFT WWTF EXPENSES

FY 2010

SOUTH SANTA ROSA UTILITY SYSTEM

October 1, 2009 to September 30, 2010

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			FY 2009 Projected	FY 2009 Budget	% Incr	Proposed FY 2010 Total
Projected Expenses						
25.	12-00	Salaries	\$337,000	\$370,000	-4.32%	\$354,000
26.	13-50	Temporaries	10,000	63,000	-81.27%	11,800
27.	14-00	Overtime	17,000	17,000	-29.41%	12,000
28.	21-00	FICA Taxes	29,025	29,025	-5.43%	27,450
29.	22-00	Retirement	23,100	13,500	71.85%	23,200
30.	23-00	Life & Health Insurance	63,900	60,000	4.00%	62,400
31.	24-00	(Workers Compensation)	500	300	0.00%	300
32.	25-00	(Unemployment Compensation)	300	100	0.00%	100
33.	26-00	(Disability Insurance)	650	300	0.00%	300
34.	31-10	Legal Services	2,000	2,000	0.00%	2,000
35.	31-40	Professional Services	12,000	12,000	0.00%	12,000
36.	32-00	Accounting & Auditing	8,000	12,000	-33.33%	8,000
37.	34-10	Other Contractual Services	100,000	100,000	0.00%	100,000
38.	40-10	Travel & Per Diem/Vehicle Allow.	2,000	2,000	0.00%	2,000
39.	41-10	Telephone	3,200	3,200	0.00%	3,200
40.	41-20	Postage	200	200	0.00%	200
41.	41-30	Radio & Pagers	0	0		0
42.	43-10	Utilities	200,000	190,000	10.53%	210,000
43.	44-00	Rentals & Leases	5,000	2,200	0.00%	2,200
44.	45-10	Insurance	0			
45.	46-10	Repairs & Maintenance - Other	55,000	55,000	0.00%	55,000
46.	46-20	Repairs & Maintenance - Vehicles	2,000	2,000	0.00%	2,000
47.	46-65	R&M - Reuse	12,000	7,500	60.00%	12,000
48.	47-00	Printing	250	250	0.00%	250
49.	51-00	Office Supplies	500	500	0.00%	500
50.	52-00	Operating Supplies	20,000	20,000	0.00%	20,000
51.	52-20	Fuels & Lubricants	6,000	6,000	0.00%	6,000
52.	52-21	Chemicals	100,000	100,000	0.00%	100,000
53.	52-30	Uniforms	2,600	2,600	0.00%	2,600
54.	52-99	Bad Debts	0	0		0
55.	54-00	Memberships, Ads & Subscriptions	2,500	2,500	0.00%	2,500
56.	54-10	Employee Training	2,000	2,000	0.00%	2,000
57.	91-10	Transfers	78,141	80,867	-9.15%	73,471
		Subtotal O&M		1,156,042	-4.20%	1,107,471
58.		Water R&E				
59.		Collections System R&E				
60.		WWTP R&E		140,000		
61.		Water Debt Service				
62.		Collections Debt Service				
63.		WWTP Debt Service	334,969	296,970	14.01%	338,565
Total Budgeted Expenses			\$1,429,835	\$1,593,012		\$1,446,036