

**SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
JUNE 12, 2006**

1. **CALL TO ORDER**

The 72ND regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m, at Gulf Breeze City Hall.

2. **ROLL CALL:**

The following Board members were present at the start of the meeting: Dr. Richard Snyder, Tom Naile, Otto Prochaska, , Robert Sauer. Absent were John Berti, Belie Williams, Rick Outzen and Mayor Lane Gilchrist.

3. **APPROVAL OF MINUTES:**

A motion was made by Tom Naile made a motion to approve both sets of minutes as written. The motion was seconded by Robert Sauer. Vote for approval was unanimous.

4. **BOARD PETITIONS**

A. Woodlawn Heights Homeowners Association- Reclaimed Pressure

Vernon Prather told the Board that a representative of the Homeowner's Association was to be present at the meeting, but no one was present. Vernon stated that the homeowner's were complaining about the pressure of the reuse and that he and Thomas had made suggestions to the homeowners to remedy the problem. Since no one was present for the homeowners Dr. Snyder suggested no action be taken by the Board at this time.

5. **REPORTS**

a. BUDGET AND FINANCIAL

Zack Hanna from O'Sullivan Creel gave the financial reports.

b. OPERATIONS REPORT

Vernon Prather gave the Operations Report stating that operations were normal for April and May. The WWTP flow in April was 1.254 MGD and May was 1.342 MGD. Golf Course irrigation including the east course well during this time was .586 MGD in April and .983 MGD in May. We operated the supplemental wells occasionally in order to maintain the level in the #1 effluent pond.

Sewer customer base from April 2005 to April 2006 has seen an increase of 4.9% and May 2005 to 2006 saw an increase of 3.8%. Sewer revenue for April 2005 was \$135,224/5272 (\$25.65/customer) and in April 2006 \$153,829/5529 (\$27.82/customer). In May 2005 sewer revenue was \$134,719/5314 (\$25.35/customer) in May 2006 it was \$166,146/5519 (\$30.10/customer).

Customer base for water from April 2005 to April 2006 has increased 0.6%, from May 2005 to May 2006 it increased by 0.3%. Water revenue in April 2005 was \$86,007/4162(\$20.66 per customer) and April 2006 was \$97,751/4186 (\$23.35 per customer). Revenue in May 2005 was \$89,534/4172(\$21.46 per customer) and May 2006 was \$104,191/4184(\$24.90per customer).

Vernon informed the Board of the merging of the service of the SSRUS and City water departments and supplied the Board with an organizational chart.

E. FIRE HYDRANT UPGRADES

Thomas Lambert gave the report on status of Fire Hydrant Upgrades. Phase I is complete and final invoices have been paid with a savings of approximately \$84,000 from the original bid.

Phase II is scheduled to begin within the next two months. A shortfall calculation has been revised and an extension of 29 months of the \$2.00 a month surcharge is required.

F. FAIRPOINT WATER REPORT - VERBAL REPORT

Buz Eddy gave a verbal report on FRUS.

F. ENGINEERING AND PERMITTING

Engineering and Permitting report was given by Rick Delp, Baskerville Donovan.

5. OLD BUSINESS

A. MIDWAY ELEVATED TANK

Thomas and Vernon stated that there had been no response from Midway. It was suggested that the City may want to request assistance from the County.

B. HURRICANE MITIGATION GRANTS UPDATE

_____ Thomas Lambert gave the update on the grant money and the projects that they will be funding.

6. NEW BUSINESS

A. SURPLUS VEHICLES

Vernon Prather presented to the Board a list of vehicles that had been replaced and recommended that the vehicles be declared as surplus and put up for public bid

A motion was made by Tom Naile to accept staffs recommendation. The motion was seconded by Robert Sauer and the vote for approval was 4-0.

B. SOUNDSIDE DRIVE LOW PRESSURE SEWER

Thomas Lambert made the recommendation to the Board that they approve the installation of a Low Pressure Sewer on Soundside Drive for a cost not to exceed \$35, 219. The cost will be recovered by charging each residential lot an aid-in-construction fee of \$1957.00 in addition to an impact fee of \$4500.

A motion was made by Robert Sauer to approve the recommendation. The motion was seconded by Otto Prochaska and the vote for approval was 4-0.

C. WATER SYSTEM - LIME FEED

Vernon Prather presented the project to the Board. It was recommended that the SSRUS Board recommend to the City Council to approve the design of the Corrosion Control and Field Operations Drainage by Fabre Engineering for a cost of \$53,114.

A motion was made by Otto Prochaska to approve the project. Robert Sauer seconded the motion and vote for approval was 4-0.

D. GIS PROPOSAL

Thomas Lambert presented the proposal to the Board and it was staff's recommendation to approve Geographic Technologies Group to perform a GIS Strategic Plan for a cost not to exceed \$14,500.

A motion was made by Otto Prochaska to approve the recommendation. A second was given by Tom Naile and vote for approval was 4-0.

E. **BUDGET WORKSHOP**

July 10, 2006 at 7:00 p.m. was set as a date for the SSRUS Budget Workshop.

7. **PUBLIC FORUM**

8. **SETTING OF NEXT MEETING - August 14, 2006**

10. **ADJOURNMENT at 8:04 p.m.**