

**SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
APRIL 14, 2008**

1. **CALL TO ORDER**

The 82nd regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m, at Gulf Breeze City Hall by Dr. Richard Snyder

2. **ROLL CALL:**

The following Board members were present at the start of the meeting: Tom Naile, Dr. Richard Snyder, Robert Sauer, Dick Fulford, Otto Prochaska and Terry Mills. Mayor Gilchrist was absent.

3. **APPROVAL OF MINUTES:**

Robert Sauer made a motion to approve the minutes as written. The motion was seconded by Tom Naile and approved unanimously.

4. **REPORTS**

A.. **FINANCIAL REPORT**

Zack Hanna from O'Sullivan Creel gave the financial report.

B. **OPERATIONS REPORT**

Vernon Prather stated that utility operations for February 2008 and March 2008 were normal. The supplemental reuse supply well located at the Zoo was replaced and we installed additional electrical equipment to better protect the well from voltage surges and lightening. We also installed a pneumatic tank maintainer at this well to reduce the number of pump starts per hour.

The reuse pump station was sand blasted and repainted with epoxy paint to remove rust and provide a protective coating. One of the two main line 50 hp reuse pumps is scheduled for major maintenance and will be shut down for a week beginning on April 7, 2008.

The WWTP flow for February was 1.442 MGD and March was 1.445 MGD. Golf course irrigation including the east course well during this time was .700 MGD in February and .721 MGD in March. The system remained balanced.

Sewer customer base from February 2007 to February 2008 has seen an increase of 2.9% and March 2007 to March 2008 saw an increase of 2.9%. Sewer revenue for February 2007 was \$156,879/5585 (\$28.08/customer) and in February 2008, \$173,782/5746 (\$30.24/customer). In March 2007 it was \$179,208/5579(\$32.92/customer) in March 2008 it was \$196,641/5743 (\$34.24/customer).

Customer base for water from February 2007 to February 2008 increased 0.3 %, from March 2007 to March 2008 it decreased by 0.3%. Water revenue in February 2007 was \$88,555/4186 (\$21.16 per customer) and February 2008 was \$102,676/4197(\$24.46 per customer). Revenue in March 2007 was \$97,623/4209 (\$23.19/customer) and March 2008 was \$97,730/4196 (\$23.29 per customer).

C. LEAD AND COPPER UPDATE (VERBAL)

Thomas Lambert gave the report on the lead/copper testing.

D. ENGINEERING AND PERMITTING

Ric Delp gave the report on engineering and permitting.

5. **OLD BUSINESS**

A. FIELD OPERATIONS CONDITIONAL USE

Thomas Lambert stated that our Conditional Use application did not allow for all future needs and recommended to the Board that we move forward and obtain a Conditional Use Permit that will meet all our future needs. Our consultant has given us a proposed fee of \$3,150.00 for this additional work.

A motion was made by Otto Prochaska to approve the recommendation, it was seconded by Bob Sauer and the vote for approval was unanimous.

B. DEVELOPER REIMBURSEMENT POLICY

No action was taken at this time.

C. COQUINA DRIVE FIRE HYDRANT

A motion was made by Bob Sauer to modify the recommendation to include “also investigate draw tube with approval from Midway Fire Chief in writing.” The motion was seconded by Otto Prochaska and the vote for approval was unanimous.

6. NEW BUSINESS

A. **WATER METER STAND-BY FEE**

Thomas stated that the utility charge a standby fee to the owner of the property if the water service is turned off. If the owner of the property wishes to avoid the standby fee, the owner can pay a meter installation fee and have the meter removed. This protects buyers of the property from finding out they have to pay \$275 for water service because the seller opted out of paying the standby fee. If the owner refuses to pay standby fees for three months, the utility will remove the meter and lien the property for the outstanding fees and the meter installation fee.

A motion was made by Tom Naile to accept staff recommendation and to modify the ordinance by August 1, 2008. The motion was seconded by Otto Prochaska and the vote for approval was unanimous.

B. **CORONADO COURT SEWER EXTENSION**

Thomas stated that staff recommends against pursuing the Coronado Court sewer extension at this time. No action was taken by the Board at this time.

7. **PUBLIC FORUM**

8. **SETTING OF NEXT MEETING - June 23, 2008**

10. **ADJOURNMENT at 8:00 p.m.**