

**SOUTH SANTA ROSA UTILITY SYSTEM
BOARD OF DIRECTORS MEETING
APRIL 10, 2006**

1. **CALL TO ORDER**

The 71st regular meeting of the South Santa Rosa Utility System Board of Directors was called to order at 7:00 p.m, at Gulf Breeze City Hall.

2. **ROLL CALL:**

The following Board members were present at the start of the meeting: Tom Naile, Otto Prochaska, John Berti, Robert Sauer. Absent were Dr. Richard Snyder, Belie Williams, Rick Outzen and Mayor Lane Gilchrist. In Dr. Snyder's absence, Robert Sauer chaired the meeting.

3. **APPROVAL OF MINUTES:**

A motion was made by John Berti made a motion to approve both sets of minutes as written. The motion was seconded by Otto Prochaska. Vote for approval was unanimous.

4. **BOARD PETITIONS**

A. Paul Majors, the Gates at Soundside-Reduction in Plan Review Fee

Vernon Prather presented the case to the Board and recommended denial based on the Policy set by the Board and that other developers with similar size projects have paid the same Plan Review Fee.

A motion was made by Otto Prochaska to deny the reduction in Plan Review Fee. The motion was seconded by John Berti and the vote for approval was 4-0.

B. Roland Vines, Soundside Shores 1st Addition- Impact fee at \$4500 versus \$5,200.

Vernon Prather presented the case to the Board and recommended denial based on the events and the time line in which they occurred.

Roland Vines argued that the City was at fault because of the case load at the time and the deadline involved.

A motion was made by Tom Naile to forego the \$500 penalty for not installing reuse lines and to charge the developer \$5200 per tap. The motion was seconded by John Berti and the vote was unanimous.

5. **REPORTS**

A. **BUDGET AND FINANCIAL**

Kevin Bowyer from O'Sullivan Creel gave the financial reports.

B. **EXPENSE AND INCOME**

Thomas Lambert gave the expense and income report.

C. **OPERATIONS REPORT**

Vernon Prather gave the Operations Report stating that operations were normal for February and March. The WWTP flow in February was 1.307 MGD and March was 1.227 MGD. Golf Course irrigation including the east course well during this time was .754 MGD in February and .954 MGD in March. We operated the supplemental wells occasionally in order to maintain the level in the #1 effluent pond.

Sewer customer base from February 2005 to February 2006 has seen an increase of 3.8% and March 2005 to 2006 saw an increase of 4.3%. Sewer revenue for February 2005 was \$119,387/5247 (\$22.75/customer) and in February 2006 was \$124,656/5444 (\$22.90/customer). In March 2005 sewer revenue was \$123,581/5272 (\$23.41/customer) in March 2006 it was \$142,957/5497 (\$26.01/customer).

Customer base for water from February 2005 to February 2006 has increased 1.1%, from March 2005 to March 2006 it increased by 0.9%. Water revenue in February 2005 was \$78,266/4122 (\$18.99 per customer) and February 2006 was \$83,065/4168 (\$19.93 per customer). Revenue in March 2005 was \$79,627/4140 (\$19.23 per customer) and March 2006 was \$93,979/4177 (\$22.50 per customer).

E. **FIRE HYDRANT UPGRADES**

Thomas Lambert gave the report on status of Fire Hydrant Upgrades. Phase I is complete and has been certified by the DEP. Phase II bids came in April 6 and were provided in the packet for your review and approval.

F. **FAIRPOINT WATER REPORT - VERBAL REPORT**

Buz Eddy gave a verbal report on FRUS.

E. ENGINEERING AND PERMITTING

Engineering and Permitting report was given by Rick Delp, Baskerville Donovan.

5. **OLD BUSINESS**

A. **MIDWAY CONTRACT**

Thomas gave a verbal report. Information only item. No action required by the Board.

6. **NEW BUSINESS**

A. **FIRE HYDRANT UPGRADES - PHASE II (Presented at meeting)**

A motion was made by Otto Prochaska to award the bid to the lowest bidder and to extend the \$2.00 service fee for 4 years. It was seconded by John Berti and the vote for approval was 4-0.

B. **WWTF MAINTENANCE SOFTWARE**

Thomas Lambert made the recommendation to the Board that they approve the purchase of the maintenance software program from AllMax Software for \$5,210.00

A motion was made by Otto Prochaska to approve the purchase. It was seconded by John Berti and the vote was 4-0.

C. **BAY STREET FORCE MAIN - ENGINEERING SERVICES**

Vernon Prather presented the project to the Board. It was recommended that the SSRUS Board recommend to the City Council to authorize Jehle-Halstead to perform engineering services for the Bay Street force main extension for \$20,900.00.

A motion was made by Tom Naile to approve the recommendation. Otto Prochaska seconded the motion and the vote for approval was 4-0.

D. BAY STREET WATER MAIN - ENGINEERING SERVICES

Vernon Prather presented the proposal to the Board. Recommending that the Board recommend to the City Council to authorize Fabre Engineering and Surveying perform engineering services for the Bay Street water line upgrade for fire protection for a sum not to exceed \$9,959.11.

A motion was made by Tom Naile to approve the recommendation. The motion was seconded by John Berti and vote for approval was 4-0.

7. PUBLIC FORUM

8. SETTING OF NEXT MEETING - June 10, 2006

10. ADJOURNMENT at 9:04 p.m.