

**GULF BREEZE CITY COUNCIL  
REGULAR MEETING**

JULY 6, 2009  
MONDAY, 6:30 P.M.  
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance

**SWEARING IN OF MAYOR AND MAYOR PRO TEM**

3. Approval of Minutes of June 15, 2009 (Regular Meeting)  
Approval of Minutes of June 15, 2009 (Special CRA Meeting)
4. Ordinance No. 10-09, Amending Section 26-2 of the City's Code, Urban Design  
**SECOND READING AND PUBLIC HEARING**

Resolution No. 21-09: Authorizing City Manager to Execute Highway Maintenance  
Agreement with Florida Department of Transportation

5. **ACTION AGENDA ITEMS:**
  - A. Discussion and Action Regarding Swearing in Mayor and Mayor Pro Tem  
(MAYOR AND MAYOR PRO TEM SWORN IN AT BEGINNING OF MEETING)
  - B. Discussion and Action Regarding Parking on Right-of-Way and Front Yards and  
Property Maintenance
  - C. Discussion and Action Regarding Ordinance 10-09, Amending Section 26-2 of the  
City's Code, Urban Design  
(COVERED UNDER ORDINANCE SECTION ABOVE)
  - D. Discussion and Action Regarding Clinical Point of Dispensing for Medical Supplies
  - E. Discussion and Action Regarding Florida League of Cities Annual Conference
  - F. Discussion and Action Regarding Accessory Structures
  - G. Discussion and Action Regarding Highway 98 Extra Details
  - H. Discussion and Action Regarding New Markets Tax Credits/Capital Trust Agency  
Community Development Entity

- I. Discussion and Action Regarding Appointments to Architectural Review Board
- J. Discussion and Action Regarding Ordinance No. 10-02, Establishing Credited Military Service for the Police Pension Plan
- K. Information Items
- 6. New Business: Discussion and Action Regarding Resolution No. 21-0-9, Authorizing City Manager to Execute Highway Maintenance Agreement with the Florida Department of Transportation  
(COVERED UNDER RESOLUTION SECTION ABOVE)
- 7. Open Forum
- 8. Adjournment

**If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.**

**The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.**

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,130<sup>th</sup> regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at the Gulf Breeze City Hall on Monday, June 15, 2009 At 6:30 p.m.

Upon call of the roll the following Councilmen were present: Beverly Zimmern, J. B. Schluter, Richard Fulford and Joseph Henderson.

**APPOINTMENT OF MAYOR AND MAYOR PRO TEM:**

Due to the death of Mayor Lane Gilchrist on June 12, 2009 while in the hospital, the City Council discussed the procedure of appointing an individual to fill in as Mayor until the next general election.

After general discussion Councilman Henderson moved to appoint Mayor Pro Tem Beverly H. Zimmern as Mayor. Councilman Fulford seconded. The vote for approval was 4 - 0.

Councilman Henderson then moved to appoint Councilman J. B. Schluter as Mayor Pro Tem. Councilman Fulford seconded. The vote for approval was 4 - 0.

Council discussed the time frame for accepting letters of interest and resumes from residents interested in serving as a Councilman. They determined they would accept applications for thirty days.

**APPROVAL OF MINUTES:**

Councilman Schluter moved for approval of the minutes for the regular meeting held on Monday, June 3, 2009. Councilman Henderson seconded. The vote for approval was 4 - 0.

Councilman Henderson moved for approval of the minutes for the special meeting held Wednesday, June 10, 2009, regarding the State Revolving Fund Loan. Councilman Schluter seconded. The vote for approval was 4 - 0.

Councilman Schluter moved for approval of the minutes for the special meeting held Wednesday, June 10, 2009, regarding the Alternative Projects list to be provided to FEMA. Councilman Henderson seconded. The vote for approval was 4 - 0.

**ORDINANCE NO. 08-09: AMENDING SECTION 2-127, RELATIVE TO THE  
REQUIREMENT TO OBTAIN AN APPRAISAL OF  
SURPLUS PROPERTY  
SECOND READING AND PUBLIC HEARING**

The Ordinance was read by title only by the City Clerk. Mayor Zimmern opened the floor for public comment. There were no comments made and the public hearing was closed.

Councilman Henderson moved for approval of the Ordinance on Second Reading. Councilman Fulford seconded. The vote for approval was 4 - 0.

**ORDINANCE NO. 09-09 ESTABLISHING SECTIONS 20-62 THROUGH 20-67 OF THE MUNICIPAL CODE, RELATIVE TO THE ARCHITECTURAL REVIEW BOARD SECOND READING AND PUBLIC HEARING**

The Ordinance was read by title only by the City Clerk. The Mayor opened the floor for public comment regarding this Ordinance. No comments were made and the Public Hearing was closed.

Councilman Henderson moved for approval of the Ordinance on Second Reading. Councilman Fulford seconded. The vote for approval was 4 - 0.

**ORDINANCE NO. 10-09: AMENDING SECTION 26-2 OF THE MUNICIPAL CODE OF ORDINANCES, APPLICABILITY OF URBAN DESIGN STANDARDS, SIGNS - FIRST READING**

The Ordinance was read by title only by the City Clerk. Councilman Schluter moved for approval with the following two changes: (1) if a sign is being replaced that it conform with the current urban design guidelines and (2) if repairs to a sign are equal to or more than 50% of the replacement value then it is to conform with the current urban design guidelines and Second Reading and Public Hearing be scheduled for Monday, July 6, 2009.

Councilman Henderson seconded the motion with the changes. Vote for approval of the ordinance on first reading with the changes was 4 - 0.

**RESOLUTION NO. 16-09: STATE REVOLVING FUND LOAN OF \$1.3M FOR SOUTH SANTA ROSA UTILITY SYSTEM EXPANSION**

The resolution was read by title only by the City Clerk. Councilman Schluter moved for approval. Councilman Fulford seconded. The vote for approval was 4 - 0.

**RESOLUTION NO. 17-09: ALTERNATIVE PROJECT COMPONENTS AS ALTERNATIVE PROJECTS TO THE RECONSTRUCTION OF THE GULF BREEZE FISHING PIER**

Councilman Schluter moved for approval of the Resolution. Councilman Henderson seconded. The vote for approval was 4 - 0.

**RESOLUTION NO. 18-09: APPROVING COSTS OF ACQUISITION OF MULTI-FAMILY RENTAL HOUSING LOCATED IN MIAMI, FLORIDA NOT TO EXCEED \$18,000,000**

Patricia Lott, Bond Counsel for the City, attended the meeting to discuss the acquisition and answer questions regarding the Civic Towers in Miami, Florida, for a cost not to exceed \$18,000,000. Councilman Fulford moved for approval of the Resolution. Councilman Henderson seconded. The vote for approval was 4 - 0.

**RESOLUTION NO. 19-09: APPROVING COSTS OF ACQUISITION OF MULTI-FAMILY RENTAL HOUSING LOCATED IN MIAMI, FLORIDA NOT TO EXCEED \$15,000,000**

Patricia Lott, Bond Counsel for the City, attended the meeting to discuss the acquisition and answer questions regarding the TM Alexander Tower in Miami, Florida, for a cost not to exceed \$15,000,000. Councilman Schluter moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

**ACTION AGENDA ITEMS:**

- A. SUBJECT: **DISCUSSION AND ACTION REGARDING RESOLUTION NO. 16-09, STATE REVOLVING FUND LOAN OF \$1.3 M FOR SOUTH SANTA ROSA UTILITY SYSTEM EXPANSION**

(COVERED UNDER RESOLUTION SECTION ABOVE.)

- B. SUBJECT: **DISCUSSION AND ACTION REGARDING CURRENT PUBLIC HEARING ON ALTERNATIVE PROJECT COMPONENTS**

(COVERED UNDER RESOLUTION SECTION ABOVE.)

- C. SUBJECT: **DISCUSSION AND ACTION REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT**

Reference: City Manager memo dated June 3, 2009

**RECOMMENDATION:**

**That the City Council authorize Jordan and Associates to reapply for CDBG funds in the 2008/09 cycle and to make a new application for the 2009/10 CDBG cycle for septic tank abatement on York Street and drainage improvements in the McClure area. (Mr. Blount Armstrong, Vice President, with Jordan and Associates was present to discuss the project and answer any questions from the Council.)**

Councilman Schluter moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

- D. SUBJECT: DISCUSSION AND ACTION REGARDING CAPITAL TRUST AGENCY PROPOSED FINANCING PROGRAM, AMERICAN OPPORTUNITY: (1) \$18,000,000 CIVIC TOWERS, MIAMI, FLORIDA AND (2) \$15,000,000 TM ALEXANDER TOWER, MIAMI, FLORIDA**

(COVERED UNDER RESOLUTION SECTION ABOVE.)

- E. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE NO. 08-09, AMENDING SECTION 2-127 RELATIVE TO THE REQUIREMENT TO OBTAIN AN APPRAISAL OF SURPLUS PROPERTY**

(COVERED UNDER ORDINANCE SECTION ABOVE.)

- F. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE NO. 09-09, ESTABLISHING SECTION 20-62 OF THE MUNICIPAL CODE OF ORDINANCES, RELATIVE TO THE ARCHITECTURAL REVIEW BOARD**

(COVERED UNDER ORDINANCE SECTION ABOVE.)

- G. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE NO. 10-09, AMENDING SECTION 26-2 OF THE MUNICIPAL CODE OF ORDINANCES, APPLICABILITY OF URBAN DESIGN STANDARDS, SIGNS**

(COVERED UNDER ORDINANCE SECTION ABOVE.)

**H. SUBJECT: DISCUSSION AND ACTION REGARDING EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM**

Reference: City Manager memo dated June 4, 2009

**RECOMMENDATION:**

**That the City Council approve the application for the Edward Byrne Memorial Justice Assistance Grant to purchase a mobile license plate reader.**

Councilman Schluter moved for approval. Councilman Fulford seconded. The vote for approval was 4 - 0.

**I. SUBJECT: DISCUSSION AND ACTION REGARDING FIRST ADDITION TO DRIFTWOOD SUBDIVISION**

Reference: Community Services Director memo dated June 5, 2009

**RECOMMENDATION:**

**That the City Council authorize staff to advertise a Public Hearing for the purpose of hearing a request on July 20, 2009 for three (3) variances regarding the Driftwood Subdivision property.**

Councilman Schluter moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

**J. SUBJECT: DISCUSSION AND ACTION REGARDING DANIEL DRIVE IMPROVEMENT PROJECT**

(COVERED UNDER SPECIAL MINUTES OF A COMMUNITY REDEVELOPMENT AGENCY FOR THIS PROJECT)

**K. SUBJECT: DISCUSSION AND ACTION REGARDING AWARD OF BID, HOFFMAN BAYOU DREDGING**

Reference: City Manager memo dated June 5, 2009

**RECOMMENDATION:**

**That the City Council award the bid for the dredging of Hoffman Bayou to Sand and Seagrass Solutions for the amount of \$39,800.**

Councilman Henderson moved for approval. Councilman Fulford seconded. The vote for approval was 4 - 0.

**L. SUBJECT: DISCUSSION AND ACTION REGARDING VARIANCE REQUEST FOR JORDAN ESTATE ON BEACH DRIVE**

Reference: Community Services Director memo dated June 5, 2009

**RECOMMENDATION:**

**That the City Council authorize staff to advertise a public hearing to be held Monday, July 20, 2009 for the purpose of the variance request for Jordan Estates.**

Councilman Henderson moved for approval. Councilman Schluter seconded. The vote for approval was 4 - 0.

**M. INFORMATION ITEMS**

**ADJOURNMENT:**

Mayor Pro Tem Zimmern adjourned the meeting at 7:17 p.m.

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CITY CLERK

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MAYOR PRO TEM

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Monday, June 15, 2009, at 7:17 p.m..

Upon call of the roll for the Community Redevelopment Agency meeting the following Board members were present: J. B. Schluter, Richard Fulford, Joseph Henderson and Mayor Pro Tem Beverly Zimmern.

The purpose of the meeting was for the Board of Directors for the Community Redevelopment Agency to consider the following item:

- A. **SUBJECT: DISCUSSION AND ACTION REGARDING APPROVAL OF CHANGE ORDER FOR PANHANDLE PAVING TO CONSTRUCT SIDEWALKS ON BOTH SIDES OF DANIEL DRIVE PROJECT AMOUNT OF \$3,810.34**

Reference: City Manager memo dated June 12, 2009

**RECOMMENDATION:**

**That the City Council meet as the Board of Directors of the Community Redevelopment Agency and that the CRA Board and approve a change order to the contract with Panhandle Paving in the amount of \$45,510 to provide sidewalks on both sides of Daniel Drive.**

Councilman Schluter moved for approval. Councilman Henderson seconded. The vote for approval was 4 - 0.

**ADJOURNMENT:**

The Vice President of the Board of Directors for the Community Redevelopment Agency adjourned the meeting at 7:20 p.m.

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Beverly H. Zimmern, Vice President

**ORDINANCE NO. 10-09**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA, AMENDING SECTION 26-2, APPLICABILITY OF THE CITY'S URBAN DESIGN STANDARDS, RELATIVE TO THE REPLACEMENT, REPAIR OR INSTALLATION OF SIGNS IN THE COMMUNITY REDEVELOPMENT AGENCY DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is in the process of making the adopted Urban Design Guidelines part of the City's Code or Ordinances; and,

**WHEREAS**, Ordinance No. 13-08 established Code Section 26-2, applicability of the Urban Design Standards; and,

**WHEREAS**, subsequent to the approval of Ordinance No. 13-08 on July 21, 2008, it has become evident to the City Council that the applicability portion of the guidelines section 26-2 needs to be amended as related to the replacement, repair and installation of signs in the Community Redevelopment Agency District,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Gulf Breeze, as follows:

**SECTION 1: SECTION 26-2 is hereby amended to read as follows:**

**Section 26-2 - Applicability**

The design standards contained in this document are applicable to all development except for single family residential structures. Notwithstanding, any provision of the Land Development Code to the contrary, including section 21-31 and 21-32. In the case of redevelopment of existing commercial developments, the standards set forth in this chapter shall apply if:

1. The building floor area is being increased by more than thirty (30) percent;
2. More than fifty (50) percent of the building area is being replaced; and/or,
3. The existing building is being redeveloped and the cost of redevelopment is greater than fifty (50) percent of the assessed value of the building.
4. In the case of replacement or repair of existing sign or installation of a new sign, the following shall apply:
  - a. Section 26-11 applies in the case of the replacement of a sign at an existing business when no changes or only minor changes are contemplated to the existing structure or structures on a site.
  - b. Section 26-11 applies in the repair of a sign that is:
    - i. deemed to be damaged to the point where repairs are equal to or more than 50% of the replacement value of the sign;

- ii improvements or modifications to the sign are contemplated which are equal to or more than 50% of the replacement value of the sign; and
- iii The sign of either the logo, reader board or copy area of the sign is increased by 25% or more.

c. Section 26-11 applies in the installation of a new sign at existing business.

**SECTION 2: SEVERABILITY**

If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by any court of competent jurisdiction to be unconstitutional, inoperative, invalid or void, then said holding shall in no manner effect the validity of the remaining portions of this ordinance.

**SECTION 3: CONFLICT**

The provisions of this Ordinance shall be deemed to control and prevail over any ordinance or portion thereof in conflict with the terms herein.

**SECTION 4: EFFECTIVE DATE**

This ordinance shall become effective upon its adoption by the City Council of the City of Gulf Breeze.

PASSED ON FIRST READING ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

PUBLISHED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

PASSED AND ADOPTED ON THE SECOND READING ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

CITY OF GULF BREEZE, FLORIDA

\_\_\_\_\_  
BEVERLY H. ZIMMERN, MAYOR PRO TEM

ATTEST:

\_\_\_\_\_  
MARITA RHODES, CITY CLERK

Councilmen Present: J. B. Schluter, Richard Fulford, Joseph Henderson and Mayor Zimmern

**PRESENTATION OF PROCLAMATION TO FATHER JAMES P. VALENZUELA**

At the beginning of the City Council Executive Session, Mayor Zimmern read a proclamation proclaiming Sunday, June 28, 2009, as James P. Valenzuela Day and presented Father Valenzuela with the proclamation. Father Valenzuela will be leaving his position as Parochial Vicar at St. Ann Catholic Church in Gulf Breeze and continuing his ministry at Nativity of Our Lord Parish and University of West Florida in Pensacola.

**ACTION AGENDA ITEMS:**

**A. SUBJECT: DISCUSSION AND ACTION REGARDING SWEARING IN MAYOR AND MAYOR PRO TEM**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**No action necessary. Mayor and Mayor Pro Tem will be sworn in on Monday, July 6, 2009, at the beginning of the City Council meeting.**

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**B. SUBJECT: DISCUSSION AND ACTION REGARDING PARKING ON RIGHT-OF-WAY AND FRONT YARDS AND PROPERTY MAINTENANCE**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council consider a "mobile workshop" to review problems around the City which may be addressed by prospective code amendments.**

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**C. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE 10-09, AMENDING SECTION 26-2 OF THE CITY'S CODE, URBAN DESIGN**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council hold a Public Hearing on Ordinance 10-09 and that the Ordinance be approved on Second Reading on July 6, 2009.**

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**D. SUBJECT: DISCUSSION AND ACTION REGARDING CLINICAL POINT OF DISPENSING FOR MEDICAL SUPPLIES**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council approve the Memorandum of Agreement with the Santa Rosa County Health Department relative to the City serving as a clinical point of dispensing for medical supplies.**

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**E. SUBJECT: DISCUSSION AND ACTION REGARDING FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council determine which members will attend the FLC Annual Conference and that Mayor Zimmern serve as the City's voting delegate.**

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**F. SUBJECT: DISCUSSION AND ACTION REGARDING ACCESSORY STRUCTURES**

Reference: Community Services Director memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council place a temporary moratorium on any accessory structure that would be located forward of the primary structure and direct staff to develop**

**an ordinance which would amend the Code of Ordinances accordingly. The Council also directed staff to add language to the draft ordinance requiring accessory structures to be screened.**

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**G. SUBJECT: DISCUSSION AND ACTION REGARDING HIGHWAY 98  
EXTRA DETAILS**

Reference: Police Chief memo dated June 12, 2009

**RECOMMENDATION:**

**That the City Council approve an expenditure of up to \$6,000 from Red Light Camera proceeds to be used to fund special Police details on busy weekends as needed.**

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**H. SUBJECT: DISCUSSION AND ACTION REGARDING NEW MARKETS TAX  
CREDITS/CAPITAL TRUST AGENCY COMMUNITY DEVELOP-  
MENT ENTITY**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That the City Council recognize and affirm that Capital Trust Agency Community Development Entity, LLC, is a public economic development agency and is authorized to promote the general business and industrial interests of the City and the State of Florida. The foregoing authorization is non-exclusive, other agencies or representatives of the City may also promote such interests.**

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**I. SUBJECT: DISCUSSION AND ACTION REGARDING APPOINTMENTS TO  
ARCHITECTURAL REVIEW BOARD**

Reference: City Manager memo dated June 26, 2009

**RECOMMENDATION:**

**That Mayor Zimmern appoint Mayor Pro Tem Schluter to serve as the Council's representative on the Architectural Review Board and that the Council appoint David Alsop, Tim Hoffman, Bill Graves, Britton Stamps, Summer King and Michael Price to serve on the Architectural Review Board.**

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**J. SUBJECT: DISCUSSION AND ACTION REGARDING ORDINANCE 10-02, ESTABLISHING CREDITED MILITARY SERVICE FOR THE POLICE PENSION PLAN**

Reference: City Manager memo dated July 26, 2009

**RECOMMENDATION:**

**That the City Council direct staff to prepare an ordinance amending Ordinance 10-02 by removing Section 1(2).**

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**K. INFORMATION ITEMS**

**NEW BUSINESS ITEM: DISCUSSION AND ACTION REGARDING AUTHORIZING CITY MANAGER TO EXECUTE HIGHWAY MAINTENANCE AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION**

Reference: Verbal report from City Manager

**RECOMMENDATION:**

**That the new business item be placed on the agenda for the regular meeting to be held on Monday, July 6, 2009 for further discussion and approval.**

**OPEN FORUM:**

The following individuals spoke regarding a home renovation/addition project at 151 Windsor Place: Mr. Ken Norris, 420 Kenilworth Avenue; Ms. Susan Carnley, 412 Kenilworth Avenue; Mr. James Korndoffer, 416 Kenilworth Avenue and Mr. Carl Carnley, 412 Kenilworth.



# City of Gulf Breeze

OFFICE OF THE CITY MANAGER

July 2, 2009

TO: Mayor and City Council

FROM:  Edwin A. Eddy, City Manager

SUBJ: **RESOLUTION 21-09, AUTHORIZING CITY MANAGER TO EXECUTIVE HIGHWAY SYSTEM MAINTENANCE AGREEMENT**

The Florida Department of Transportation allows cities to maintain lighting and traffic signals on state highways and to conduct various maintenance tasks via an agreement between FDOT and the city relative to reimbursement. We have an annual contract that requires renewal. The City Manager must be authorized by Council Resolution to sign the agreements.

## RECOMMENDATION:

**That Resolution 21-09, authorizing the City Manager to sign maintenance agreements with the Florida Department of Transportation be adopted.**

EAE:msr

**RESOLUTION NO. 21-09**

**WHEREAS**, the State of Florida Department of Transportation, hereinafter referred to as the "FDOT" find it necessary for the City of Gulf Breeze, hereinafter referred to as the "Maintaining Agency", to execute and deliver to the FDOT the agreement identified as State Highway System Lighting, Maintenance and Compensation Agreement, hereinafter referred to as the Agreement;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAINTAINING AGENCY:**

That Edwin A. Eddy, City Manager be hereby authorized and directed to execute and deliver the Agreement to the FDOT.

A certified copy of this Resolution be forwarded to the FDOT along with the executed Agreement.

**ON MOTION** of \_\_\_\_\_, seconded by \_\_\_\_\_, the above Resolution was introduced and passed by the Maintaining Agency on the \_\_\_\_ day of \_\_\_\_\_, 2009.

BY: \_\_\_\_\_  
BEVERLY H. ZIMMERN, MAYOR

ATTEST:

\_\_\_\_\_  
MARITA RHODES, CITY CLERK



## Florida Department of Transportation

CHARLIE CRIST  
GOVERNOR

1074 Highway 90 East  
Chipley, FL 32428

STEPHANIE C. KOPELOUSOS  
SECRETARY

June 11, 2009

Mina Lanzetta  
City of Gulf Breeze  
P.O. Box 640  
Gulf Breeze, Florida 32562-0640

**Re: Work Order for Highway Lighting, Maintenance, and Compensation Agreement  
Fiscal Year 09/10, FPID: 405499-1-78-49, Contract: AN642**

Dear Ms. Lanzetta:

As stated in Page 2 of the executed Highway Lighting, Maintenance, and Compensation Agreement between you, the Maintaining Agency, and the Florida Department of Transportation (FDOT), each year prior to the fiscal year beginning the FDOT shall issue a work order confirming the amount and authorizing the performance of maintenance for each new fiscal year. The amount authorized below is based upon legislative approval and estimates received from you, the Maintaining Agency.

This work order hereby authorizes you to begin performing maintenance on those lights located on the FDOT highway system from July 1, 2009 thru June 30, 2010. The amount of compensation for your maintenance of highway lighting on the FDOT highway system for fiscal year 2009-2010 is: **\$24,507.00.**

**As stated in the Agreement, invoices for this amount may be submitted anytime after May 19, 2010.** A notice will be sent just prior to that date notifying you that it is time to invoice the Department. Participants in this program will receive a 100% reimbursement based on the amount of their estimation provided.

**Please sign in the space provided below, and mail, fax or e-mail this work order back to the FDOT before June 26, 2009. Failure to return a signed copy before this date will forfeit your reimbursement.** Fax or e-mail to the attention of Aixa Corbitt at (850) 415-9148 or [Aixa.Corbitt@dot.state.fl.us](mailto:Aixa.Corbitt@dot.state.fl.us).

Signature of Representative for Local Maintaining Agency

If you have any questions, do not hesitate to call me at 850-415-9513.

Sincerely,

Jeremy Cushing, P.E.  
District Utilities Engineer

cc: Contract File

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**RESOLUTION**

**WHEREAS**, the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as the "**FDOT**" find it necessary for the City of Gulf Breeze, hereinafter referred to as the "**MAINTAINING AGENCY**", to execute and deliver to the FDOT the agreement identified as **STATE HIGHWAY SYSTEM LIGHTING, MAINTENANCE AND COMPLENSATION AGREEMENT**, hereinafter referred to as the Agreement;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAINTAINING AGENCY:**

That (**NAME**) \_\_\_\_\_, (**TITLE**) \_\_\_\_\_

be hereby authorized and directed to execute and deliver the Agreement to the **FDOT**.

A certified copy of this Resolution be forwarded to the **FDOT** along with the executed Agreement.

**ON MOTION** of \_\_\_\_\_, seconded by \_\_\_\_\_, the above **RESOLUTION** was introduced and passed by the **MAINTAINING AGENCY** on the \_\_\_\_ day of \_\_\_\_\_, year of \_\_\_\_\_.

NAME: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_